

AGENDA

Meeting of the Scappoose Rural Fire Protection District Board of Directors, Thursday, October 10, 2019, 7:00 P.M., Scappoose Fire Station, Scappoose, Oregon.

- I. CALL TO ORDER & FLAG SALUTE
- II. OATH OF OFFICE – Chief Hoke
- III. AUDIENCE PARTICIPATION
- IV. CONSENT AGENDA
 - A. Minutes from September 12, 2019 Regular Board meeting
 - B. Minutes from August 29, 2019 Special meeting
 - C. Minutes from September 26, 2019 Special meeting
 - D. Bills to be approved October 10, 2019
 - E. Budget vs. Actual a/o October 10, 2019
- V. REPORTS
 - A. Chiefs' Reports
 - B. Other Reports & Meeting Minutes
 - C. Miscellaneous
- VI. OLD BUSINESS
 - A. Awards & Incentives Committee
 - B. Management Team Committee
 - C. Planning Committee
 - D. Oversight Committee
- VII. NEW BUSINESS –
 - A. Approve \$350,000 SCBA purchase
- VIII. AUDIENCE PARTICIPATION
- IX. GOOD OF THE ORDER
- X. ADJOURNMENT

Chief Hoke's Agenda Review

10/10/2019

Opening of meeting

Board President: *"I open the meeting for the Scappoose Rural Fire Protection District Board of Directors for Thursday, October 10, 2019 at 7:00 PM at the Scappoose Fire Station. Please stand for the flag salute."*

OATH OF OFFICE – in Dropbox

CONSENT AGENDA – A motion is required to approve the consent agenda.

"I make a motion to accept the Consent Agenda." Second by _____

REPORTS - In Dropbox

Chiefs' Reports -

Other Reports & Meeting Minutes -

Miscellaneous -

OLD BUSINESS

Awards & Incentives Committee –

Management Team Committee – meets before board meeting.

Planning Committee –

Oversight Committee –

NEW BUSINESS – Approve SCBA equipment purchase up to \$350,000

"I make a motion to approve the SCBA equipment purchase in an amount not to exceed \$350,000." Second by _____

Good of the Order –

OATH OF OFFICE

SCAPPOOSE RURAL FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

STATE OF OREGON)
) ss.
COUNTY OF COLUMBIA)

I, Dennis Hoke, being first duly sworn, depose and say:

That I solemnly swear that I will support the Constitution of the United States of America, and the Constitution of the State of Oregon, and the laws thereof, and will faithfully and honorably demean myself in the office of Fire Chief for the Scappoose Rural Fire Protection District and Columbia River Fire & Rescue, to the best of my ability, so help me God.

Dennis Hoke

Subscribed and sworn before me this 10th day of October, 2019.

Janine R. Salisbury
Notary Public of Oregon
My commission expires May 13, 2023

Notary Stamp

REGULAR MEETING OF THE SCAPPOOSE RURAL FIRE PROTECTION DISTRICT BOARD OF DIRECTORS, THURSDAY, SEPTEMBER 12, 2019, SCAPPOOSE FIRE STATION, SCAPPOOSE, OREGON.

ATTENDANCE: Board members: D. Graham, A. Kriech and R. Cairns. Board members D.Sorenson and D.Grant had excused absences.

ALSO PRESENT: D/C J.Pricher, D/C E. Holsey, and J. Salisbury

AUDIENCE: Lt. R.Anderson, FF P.Liebig, FF J.Kriech, J.Motherway, and K. Niles (CRFR Board).

CALL TO ORDER: President Graham called the meeting to order at 7:00 p.m. and led the flag salute.

CONSENT AGENDA: President Graham opened discussion on the consent agenda items. Mr. Kriech moved and Mr. Cairns seconded approval of the consent agenda. Chief Pricher explained that the Evil Twin purchase is software for fire investigation. He also said that the Holmatro equipment recently purchased is now in service. The Tradeln amounts shown on the financial report are deductions from the total cost of the equipment and not cash to the District.
The motion to approve the consent agenda carried unanimously.

CHIEFS' REPORTS:

Fire Chief Report – The Matrix Consulting Group's work gathering information to evaluate the SRFD-CRFR IGA to share chiefs was discussed.

EMS Chief Report - Chief Holsey introduced himself and reviewed aspects of his report. The new Legacy Clinic was discussed.

Fire Marshal Report - Chief Pricher described a drone program he is working on in partnership with the City of Portland. Hazmat sensors will be placed on the drone so it can sense dangerous gases without exposing human investigators. Guidelines will be established allowing the drone to fly after dark and beyond the sight of the operator to conduct investigations of hazmat events.

Operations Chief Report – The first Lexipol meeting was yesterday. Chief Pricher said it will be advantageous for the districts to have similar policies. The maintenance crew finished Chief Marks' truck and it went into service two days ago. The pickups make it possible to keep used fire equipment separate from the passenger compartment in order to reduce exposure to cancer-causing chemicals.

Safety/Resource Chief Report – Break-ins at CRFR's Fern Hill Station were discussed.

Training Chief Report - Chief Pricher discussed the McNulty Way prescribed burn. He expressed appreciation to the Port for allowing the District to do this training instead of haying the land as has been done in the past. He described some of the many legal requirements involved in conducting this event.

Volunteer Recruitment Coord. – Ms. Motherway noted that she has received several responses from potential volunteers to the postcards mailed out to advertise the Chapman open house.

Various meeting minutes were reviewed with no comment.

SDW Collections – The FireMed program was discussed as it relates to uncollected billings on the SDW Collections report. The District submits claims for all applicable insurance and writes off the patient's co-pay and deductible if they are FireMed members. Generally private ambulance agencies do not participate in FireMed unless they have a contract with a public fire district which requires them to do so.

OLD BUSINESS

- A. Awards & Incentives Committee – No meeting.
- B. Management Team Committee – No meeting.
- C. Planning Committee – No meeting.
- D. Oversight Committee – No meeting.

NEW BUSINESS:

- A. Surplus hose – Mr. Cairns made a motion to surplus the fire hose as listed. Mr. Kriek seconded the motion.
The motion to surplus the fire hose carried unanimously.
- B. Turnout purchase proposal – Mr. Kriek made a motion to purchase 8 sets of turnouts for up to \$20,000. Mr. Cairns seconded the motion.
The motion to purchase the turnouts carried unanimously.
- C. Resolution 2019-04 – This resolution authorizes the District to expend funds to recognize and celebrate former employees who rendered many years of public service distinguished by high integrity and achievements. The purpose of this is to inspire excellent work and show appreciation for it, thereby supporting staff recruitment and retention. Various forms of recognition were discussed. Mr. Kriek moved to adopt the resolution, and Mr. Cairns seconded the motion.
The motion to adopt the resolution carried unanimously.

AUDIENCE: None.

GOOD OF THE ORDER: The board reviewed a thank you note. Mr. Niles discussed CRFR's

planned purchase of two Type 2 engines with a loan at a very favorable rate. Chief Pricher said the Board would probably hear a presentation on this at their next meeting.

ADJOURNMENT: President Graham adjourned the meeting at 8:02 p.m.

Signed this 10th day of October, 2019.

David Graham - President

David Sorenson – Secretary/Treasurer

SPECIAL MEETING OF THE SCAPPOOSE RURAL FIRE PROTECTION DISTRICT BOARD OF DIRECTORS, THURSDAY, AUGUST 29, 2019, SCAPPOOSE FIRE STATION, SCAPPOOSE, OREGON.

ATTENDANCE: Board members: D. Graham, A. Kriech, D. Sorenson and R. Cairns.

ALSO PRESENT: Chief Greisen and D/C Pricher

AUDIENCE: Lt. Heuer and FF DuBois

CALL TO ORDER: President Graham called the meeting to order at 5:00 p.m. and led the flag salute.

EXECUTIVE SESSION The Board went into executive session at 5:02 p.m. pursuant to Oregon Revised Statute 192.660(2)(a) and 192.660(7) to consider the employment of the Fire Chief.

The executive session adjourned at 5:37 p.m. and the public meeting re-opened at 5:40 p.m.

Mr. Sorenson made a motion to approve the employment agreement with Chief Dennis Lee Hoke. Mr. Cairns seconded the motion. The vote was taken. Directors Graham, Cairns and Sorenson voted yes. Director Kriech abstained due to a lack of information.

The motion to approve Chief Hoke's employment agreement passed.

ADJOURNMENT: President Graham adjourned the meeting at 5:45 p.m.

Signed this 10th day of October, 2019.

David Graham - President

David Sorenson – Secretary/Treasurer

SPECIAL MEETING OF THE SCAPPOOSE RURAL FIRE PROTECTION DISTRICT BOARD OF DIRECTORS, THURSDAY, SEPTEMBER 26, 2019, SCAPPOOSE FIRE STATION, SCAPPOOSE, OREGON.

ATTENDANCE: Board members: D. Graham, D. Grant, D. Sorenson and R. Cairns.

ALSO PRESENT: Chief Greisen and D/C O'Connor

CALL TO ORDER: President Graham called the meeting to order at 5:00 p.m. and led the flag salute.

NEW BUSINESS: \$333,333.33 Assistance to Firefighters Grant

Mr. Grant made a motion to approve Resolution 2019-06 which accepts the \$333,333.33 grant appropriates the money in the Property Reserve Fund. Mr. Cairns seconded the motion. There was discussion.

Chief O'Connor explained that the District had applied for a larger amount, but the award excluded \$36,000 which was the cost of 6 Rapid Intervention Team packs (RIT packs). He said that CRFR had recently been awarded \$800,000 over 4 years for Volunteer Recruitment & Retention. CRFR also received a \$20,000 wellness grant. A grant request for CRFR to purchase a water tender is pending.

The Board members thanked Chief O'Connor for his hard work. The vote was taken.

The motion to approve Resolution 2019-06 regarding the Assistance to Firefighters Grant carried unanimously.

ADJOURNMENT: President Graham adjourned the meeting at 5:07 p.m.

Signed this 10th day of October, 2019.

David Graham - President

David Sorenson – Secretary/Treasurer

Scappoose Rural Fire District
Itemized Account Activity
 September 13 through October 10, 2019

Date	Source Name	Memo	Paid Amou...
1..GENERAL FUND EXPENDITURES			
1...			
1.1 GENERAL FUND PERSONNEL SVCS			
550 Insurance			
09/13/2019	TASC	Flex Savings Acct deposits	430.00
09/26/2019	Paychex - tax	ER Work Benefit	60.46
09/26/2019	HRA VEBA Trust	HRA VEBA Trust for health care	9,436.30
09/27/2019	Paychex Payroll	Flex spend health ins cashout	12,248.97
10/10/2019	Special Districts Insur...	Sec 125 contributions	1,214.58
10/10/2019	Special Districts Insur...	November health insurance pmt	25,862.79
10/10/2019	Standard Insurance	Life & LTD Insurance	1,386.48
Total 550 Insurance			50,639.58
560 Personnel Salaries			
09/17/2019	American General Lif...	Insurance Premium	59.85
09/26/2019	Paychex - tax	Employee taxes withheld	45,011.77
09/26/2019	Principal Financial Gr...	Life Ins policy 4809832--Anderson	52.24
09/26/2019	Maruska, Ron	Net PR check	96.79
09/26/2019	Voya-State of Oregon...	Oregon Savings & Growth Plan	13,006.81
09/27/2019	Paychex Payroll	Deferred compensation	3,968.00
09/27/2019	Paychex Payroll	FLSA OT	1,867.12
09/27/2019	Paychex Payroll	FF incentives	1,885.56
09/27/2019	Paychex Payroll	Longevity	880.35
09/27/2019	Paychex Payroll	Phone Pay	150.00
09/27/2019	Paychex Payroll	Shift differential	113.76
09/27/2019	Paychex Payroll	Overtime	22,223.43
09/27/2019	Paychex Payroll	Balance of net pay	69,801.09
09/29/2019	Oregon Dept. of Justice	PR deduction	805.00
10/10/2019	P.E.R.S.	Employee 6% IAP plus unit contrib...	10,524.54
10/10/2019	Pacific Athletic Club	Employee PR deduction	5.00
10/10/2019	Standard Insurance	STD staff PR deductions	541.12
10/10/2019	American Heritage Lif...	Case # 84457 PR Deduc: R Ander...	217.44
10/10/2019	Inroads Credit Union	Staff food fund--PR deductions	565.00
10/10/2019	Principal Financial Gr...	Life Ins policy 4807351 - DuBois	42.41
10/10/2019	Tualatin Valley Fire Fi...	2019 union dues from PR deductio...	1,742.90
Total 560 Personnel Salaries			173,560.18
570 SocSec/Medicare(FICA)			
09/26/2019	Paychex - tax	Emplyr FICA	14,252.83
Total 570 SocSec/Medicare(FICA)			14,252.83
580 Volunteer Services			
09/21/2019	Fred Meyer	volunteer picnic supplies	103.51

10/09/19

Cash Basis

Scappoose Rural Fire District
Itemized Account Activity
 September 13 through October 10, 2019

Date	Source Name	Memo	Paid Amou...
09/26/2019	Pizza Vendor	9/26/19 memb comm mtg	71.35
10/10/2019	Meres, Angie	Sept: 162 mi @ \$0.58 per mile	93.96
10/10/2019	Meres, Angie	Sept: 162 mi @ \$0.58 per mile	93.96
10/10/2019	Meres, Angie	license plate holder samples	49.48
10/10/2019	Greenup, Cade	reimb cell phone	34.00
Total 580 Volunteer Services			446.26
590 Personnel Benefits			
10/10/2019	P.E.R.S.	Employer PERS	43,602.56
10/10/2019	Oregon Occupational ...	Maruska physical	27.00
10/10/2019	Anytime Fitness	Nov Fitness dues-J.Salisbury	33.00
10/10/2019	Pacific Athletic Club	Nov fitness dues; J. Marks	40.00
10/10/2019	Occup.Safety Health ...	K.Chaffeur physical	151.50
Total 590 Personnel Benefits			43,854.06
Total 1.1 GENERAL FUND PERSONNEL SVCS			282,752.91
1.2 GENERAL FUND MATERIAL & SVC			
670 Contract Services			
09/26/2019	Systems Design	72 transports Aug2019 + postage	1,665.95
09/26/2019	TASC	FSA vendor 2nd qtr 2019	90.00
10/10/2019	CRFR	50% Vol Coord	4,418.08
10/10/2019	Sasek, Dean MD	physician advisor services	691.67
Total 670 Contract Services			6,865.70
730 Property & Liability Insur.			
10/10/2019	Special Districts Insur...	add'l ins for new vehicle	127.00
10/10/2019	Special Districts Asso...	2020 annual dues	3,432.86
Total 730 Property & Liability Insur.			3,559.86
740 Uniforms			
09/26/2019	Alterations by Heathe...	hem 3 pr pants-DuBois	37.50
09/26/2019	Curtis	3 pr FF pants; 2 blk polo shirts	422.69
09/26/2019	Tumalo Gear & Tackl...	logos & imprints on uniform items	101.00
10/10/2019	Northwest Apparel	25 T's with no names	325.00
10/10/2019	Tumalo Gear & Tackl...	1/4 zip sweatshirt (Hoke)	35.00
10/10/2019	Tumalo Gear & Tackl...	embroidery/imprints several items	41.00
10/10/2019	Blumenthal Uniforms ...	Quinn - 1 pr Tactical EMS pants	119.98
Total 740 Uniforms			1,082.17
750 Maintenance on Equipment			
09/23/2019	Car Cover USA	seat covers-2019 F250	286.57

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Cash Basis

Scappoose Rural Fire District

Itemized Account Activity

September 13 through October 10, 2019

Date	Source Name	Memo	Paid Amou...
09/26/2019	CRFR	'93 Ford F450-brake work	725.16
09/26/2019	CRFR	'97 Pierce-maint & repair	5,773.17
09/26/2019	CRFR	'96 F700-speed control switch	22.62
09/26/2019	Fast Lube and Oil	Oil change - '15 GMC Sierra	72.95
09/26/2019	Columbia River Auto ...	windshield replaced - '08 GMC C4...	287.00
09/26/2019	Wilcox & Flegel	275 gal unleaded	811.01
09/26/2019	Wilcox & Flegel	289.6 gal diesel	647.34
10/07/2019	Gas Station	Pricher-fuel-Pendleton	70.17
10/10/2019	Interstate Batteries	6 31-MHD batteries	719.70
10/10/2019	Sunset Auto Parts	DEF, windshield wash, oil, etc	176.97
10/10/2019	Wilcox & Flegel	300 gal unleaded	979.26
10/10/2019	Wilcox & Flegel	466 gal diesel	1,043.56
10/10/2019	Columbia River Auto ...	windshield replacement - '15 GMC...	239.00
10/10/2019	Columbia Feed & Sup...	2 25" Stihl bars & sprockets	175.80
10/10/2019	Columbia NW Heatin...	replace blower belt on exhaust fan	429.45
10/10/2019	CRFR	U431-oil change; fuel pump replace	797.30
10/10/2019	CRFR	E435 - annual service	1,367.73
10/10/2019	Sunset Auto Parts	fuse	7.49
Total 750 Maintenance on Equipment			14,632.25

760 Administration

09/16/2019	US Bank	Service Charge	17.75
09/18/2019	Amazon	office supplies	48.56
09/19/2019	Shari's	lunch-Oregon Fallen Firefighters Svc	134.97
09/23/2019	Kozy Korner	Chiefs Greisen & Sharek lunch	27.00
09/26/2019	International Assoc. o...	Marks dues 12/1/19--11/30/20	285.00
09/26/2019	International Assoc. o...	Pricher Active 1 yr	100.00
09/26/2019	Speer Hoyt LLC	0.6 hr personnel legal work	141.00
09/29/2019	Paychex Invoice	Sep2019 reg PR svcs	188.90
09/30/2019	Fultano's Pizza	Chief's lunch - 18 people	200.78
10/01/2019	Elavon Visa Processing	Sep Visa processing fees	85.83
10/01/2019	International Assoc. o...	Pricher--annual dues	100.00
10/02/2019	Restaurant	Village Inn Greisen/Hoke lunch	17.20
10/02/2019	International Assoc. o...	Pricher--Oregon chapter dues	50.00
10/02/2019	Amazon	sticky index tabs	8.99
10/03/2019	Amazon	dual monitor setup	85.98
10/05/2019	Amazon	2 frameless LED monitors	259.98
10/07/2019	Amazon	HD hole punch & 9 scissors	77.58
10/10/2019	Oregon Fire Chiefs A...	2019-20 dues: Hoke	85.00
10/10/2019	DocuMart Printing & ...	500 BCs for Chief Hoke	86.37
10/10/2019	Dietz, Erik	meals for 9/11 safety mtg	129.75
10/10/2019	Oregon Govt Ethics C...	annual assessment-FY20	548.87
10/10/2019	Speer Hoyt LLC	0.6 hr personnel legal work	141.00

10/09/19

Cash Basis

Scappoose Rural Fire District
Itemized Account Activity
 September 13 through October 10, 2019

Date	Source Name	Memo	Paid Amou...
Total 760 Administration			2,820.51
765 Information Technology			
09/13/2019	Amazon	internal hard drive for SBooth com...	114.99
09/16/2019	Dotster	annual fee for srfd.us domain	14.99
09/19/2019	CenturyLink	Main station backup internet	70.00
09/19/2019	CenturyLink	Holbrook station internet	60.00
09/26/2019	Softchoice Corporation	45 licenses for Office 365	10,795.05
09/26/2019	AT&T Mobility	FirstNet 287287321203	176.25
09/26/2019	AT&T Mobility	AT&T Acct 872417862	352.18
09/26/2019	CenturyLink	Chapman internet charge	73.94
09/26/2019	City of Portland	800 MHz access	131.70
09/26/2019	Daston Corporation	50 Google Apps--6 mo	1,700.00
09/26/2019	Daston Corporation	16 Google Vault--6 mo	376.00
09/26/2019	Daston Corporation	200GB Drive Storage License	85.00
09/26/2019	Maller, Dave	IT contract work	675.00
09/26/2019	Maller, Dave	Greisen email issues	65.00
09/26/2019	Maller, Dave	4 PC replacements	650.00
09/26/2019	Maller, Dave	calendar publishing rights	130.00
09/26/2019	Pacific Office Automa...	monthly charge	39.60
09/26/2019	Pacific Office Automa...	color copies	334.71
10/02/2019	Apple iTunes	iCloud storage	2.99
10/10/2019	EMS Technology Sol...	24 Op IQ fleet mgmt licenses	120.00
10/10/2019	TriZetto Provider Solu...	Oct2019 EMS billing fee	101.00
10/10/2019	CrewSense LLC	10/01--12/31/19: 66 Users Pro	770.22
10/10/2019	Verizon Wireless	Acct# 672550930	10.02
10/10/2019	Verizon Wireless	Acct# 342023411	533.52
Total 765 Information Technology			17,382.16
770 Operating Materials/Suppli			
09/16/2019	Amazon	cleaning supplies	97.67
10/09/2019	Amazon	1 cs toilet paper	60.95
10/09/2019	Amazon	dishwasher detergent	13.49
10/09/2019	Amazon	1 cs kitchen paper towels	52.94
Total 770 Operating Materials/Suppli			225.05
775 Emerg. Operating Supplies			
09/15/2019	Amazon	4 pkg alcohol hand wipes	40.00
09/16/2019	Amazon	Sani-hands Alc wipe	10.99
09/26/2019	Municipal Emergency...	6 YLL Nomex ear,neck,face shrouds	213.96
09/26/2019	Municipal Emergency...	6 thermoplastic helmets	318.63
09/26/2019	Sallee, Casey - Vendor	12 reflective helmet names	55.50
09/26/2019	SeaWestern Fire App...	MSA components	103.45

Scappoose Rural Fire District
Itemized Account Activity
 September 13 through October 10, 2019

Date	Source Name	Memo	Paid Amou...
Total 775 Emerg. Operating Supplies			742.53
780 Building & Grounds Maint.			
09/14/2019	Amazon	building maint supplies	33.44
09/16/2019	On Scene Solutions	3 cargo strap assemblies	150.57
09/16/2019	On Scene Solutions	shipping	35.00
09/16/2019	On Scene Solutions	20 LED tubes various sizes	1,572.26
09/21/2019	Home Depot	grounding plugs & connectors to v...	429.28
09/26/2019	Curtis	non-ambient aircheck analysis	165.00
09/26/2019	Custom Home Services	paint most of downstairs station	6,462.42
09/26/2019	K & C Landscape LLC	remove & replace front landscaping	1,150.00
09/26/2019	K & C Landscape LLC	repair landscape sprinkler system	2,050.00
09/26/2019	Paramount Pest Cont...	monthly maint	105.00
09/27/2019	Columbia Feed & Sup...	garden item	11.95
10/02/2019	TLC Towing	move 2 Conex containers onsite	500.00
10/10/2019	Alonzo Yard Mainten...	Chapman yard maintenance	200.00
10/10/2019	Alonzo Yard Mainten...	Holbrook yard maintenance	200.00
10/10/2019	K & C Landscape LLC	remove 6 trees; add 4 trees	3,300.00
10/10/2019	Systems Managemen...	maintain Co-Ray Vac heating syst...	2,708.81
10/10/2019	Harris WorkSystems	Built2Last Marathon Business Chair	688.50
Total 780 Building & Grounds Maint.			19,762.23
790 Training			
09/16/2019	Cascade Training Ce...	Curio - PALS class	205.00
09/17/2019	Reservations.com	Pricher-hotel-Comm UAV Expo	477.33
09/17/2019	Commercial UAV Expo	Pricher-drone safety conf	399.00
09/17/2019	Allianz Travel Insuran...	trip insurance--Operative IQ conf	90.66
09/17/2019	Reservations.com	reservations.com fee	14.99
09/18/2019	Delta Air	Curio - Operative IQ conf	671.60
09/18/2019	Delta Air	Anderson - Operative IQ conference	671.60
09/23/2019	Doubletree Hotel	Quinn - EMS & Trauma conf	417.64
09/26/2019	Quinn, Amy	parking for conf	35.20
09/26/2019	Quinn, Amy	mileage for conf	174.00
09/30/2019	Grand Hotel in Salem	Mathews,K - Oregon EMS conf	463.14
10/02/2019	Fisheries Supply	15 Mustang Re-Arm Kits & bayonets	679.64
10/04/2019	Oxford Suites	Pricher-lodging-conf	82.00
10/09/2019	International Assoc. o...	Pricher--MV Fire conf	545.00
10/10/2019	EMS Technology Sol...	Operative IQ 2020 conf--Curio	450.00
10/10/2019	CES - OR	Paramedic tuition: Stober, Nicholas	1,235.00
10/10/2019	O.F.D.D.A.	Nov OFS conf--Cairns Hoke Soren...	942.00
Total 790 Training			7,553.80
810 Utilities			
09/26/2019	CenturyLink	landlines	468.64

10/09/19

Cash Basis

Scappoose Rural Fire District

Itemized Account Activity

September 13 through October 10, 2019

Date	Source Name	Memo	Paid Amou...
09/26/2019	City of Scappoose	water and sewer	340.96
09/26/2019	CRPUD	boathouse electricity	30.32
09/26/2019	CRPUD	main station electricity	836.33
09/26/2019	N.W. Natural Gas	Acct 447881-4	33.95
10/10/2019	Comcast	Acct#8778 10 202 0162514	32.25
10/10/2019	P.G.E.	electricity for Holbrook station	59.63
10/10/2019	W.O.E.C.	Chapman electricity	338.40
10/10/2019	Waste Management ...	Garbage/Recycling	123.73
10/10/2019	N.W. Natural Gas	Acct 447881-4	47.45
Total 810 Utilities			2,311.66
870 EMS Operations			
09/23/2019	North American Resc...	needle kits	541.41
09/26/2019	Airgas - USA, LLC	medical oxygen	217.42
09/26/2019	Bound Tree Corp.	quelicin	362.90
09/26/2019	Emergent Respiratory	5 medium masks & circuit	249.30
09/26/2019	Teleflex	EZ-10 45MM needles	562.50
10/09/2019	Hellofax	hellofax	9.99
10/10/2019	Bound Tree Corp.	ketorolac	13.96
10/10/2019	Bound Tree Corp.	medical supplies	1,798.01
10/10/2019	EMS Technology Sol...	5 Op IQ inventory & asset mgmt lic...	150.00
10/10/2019	Environmental Compli...	1 biohazard containers	50.00
10/10/2019	Stryker Sales Corp.	1 Stryker battery pack	410.91
10/10/2019	Airgas - USA, LLC	cylinder rental	165.65
10/10/2019	Bound Tree Corp.	medical supplies	63.98
Total 870 EMS Operations			4,596.03
880 FireMed			
09/26/2019	Life Flight Memberships	72 Life Flight membership fees	4,680.00
10/10/2019	Life Flight Memberships	39 Life Flight membership fees	2,535.00
Total 880 FireMed			7,215.00
Total 1.2 GENERAL FUND MATERIAL & SVC			88,748.95
Total 1...			371,501.86
Total 1..GENERAL FUND EXPENDITURES			371,501.86
3. PROPERTY FUND CAPITAL OUTLAY			
Fire Apparatus & Equipment			
10/03/2019	FinishLine Graphics	window tint - 2019 F250 SD	200.00
10/10/2019	CRFR	Customization 2019 F250 SD	16,519.01

3:59 PM

10/09/19

Cash Basis

Scappoose Rural Fire District
Itemized Account Activity
September 13 through October 10, 2019

<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Paid Amou...</u>
	Total Fire Apparatus & Equipment		16,719.01
	Total 3. PROPERTY FUND CAPITAL OUTLAY		16,719.01
TOTAL			<u>388,220.87</u>

Scappoose Rural Fire District
Profit & Loss Budget vs. Actual
July 1 through October 10, 2019

	Jul 1 - Oct ...	Budget	\$ Over Bud...	% of B...
Income				
1. GENERAL FUND REVENUES				
Begin Available Cash on Hand	1,951,510	1,709,977	241,533	114%
Conflagration	58,328	95,000	-36,672	61%
EMS Receipts	182,319	700,000	-517,681	26%
Fire Marshal	1,440	40,000	-38,560	4%
FireMed	28,020	41,175	-13,155	68%
G.E.M.T. (Medicaid)	0	30,000	-30,000	0%
Gas Royalties	6,343	0	6,343	100%
Grant Awards	0	5,000	-5,000	0%
Interest Earned on Investments	10,179	45,000	-34,821	23%
Intergovernmental	19,738	105,000	-85,262	19%
Miscellaneous Revenue	2,172	15,000	-12,828	14%
Property Taxes				
Taxes - Current				
Local Option Levy	0	1,668,964	-1,668,964	0%
Permanent Rate Levy	0	1,480,025	-1,480,025	0%
Total Taxes - Current	0	3,148,989	-3,148,989	0%
Taxes - Prior Years	50,983	125,000	-74,017	41%
Total Property Taxes	50,983	3,273,989	-3,223,006	2%
Total 1. GENERAL FUND REVENUES	2,311,031	6,060,141	-3,749,110	38%
2. GRANT FUND REVENUE				
Grant Award	0	165,000	-165,000	0%
Total 2. GRANT FUND REVENUE	0	165,000	-165,000	0%
3. PROPERTY FUND REVENUES				
Begin Available Cash On Hand	334,328	337,252	-2,924	99%
Interest Earned on Investments	2,240	4,500	-2,260	50%
Transfers In	0	55,463	-55,463	0%
Total 3. PROPERTY FUND REVENUES	336,568	397,215	-60,647	85%
4. PERSONNEL SVCS FUND REVEN				
Begin Available Cash On Hand	86,261	133,644	-47,383	65%
Interest Earned on Investments	584	2,900	-2,316	20%
Transfers In	0	100,000	-100,000	0%
Total 4. PERSONNEL SVCS FUND REVEN	86,845	236,544	-149,699	37%
Total Income	2,734,444	6,858,900	-4,124,456	40%
Gross Profit	2,734,444	6,858,900	-4,124,456	40%
Expense				
1..GENERAL FUND EXPENDITURES				
1...				
1.1 GENERAL FUND PERSONNEL SVCS				
550 Insurance	213,404	668,572	-455,168	32%
560 Personnel Salaries	553,261	2,338,641	-1,785,380	24%
570 SocSec/Medicare(FICA)	44,302	188,121	-143,819	24%
580 Volunteer Services	14,609	52,175	-37,566	28%
590 Personnel Benefits	168,935	716,199	-547,264	24%
Total 1.1 GENERAL FUND PERSONNEL...	994,512	3,963,708	-2,969,196	25%
1.2 GENERAL FUND MATERIAL & SVC				
670 Contract Services	31,015	143,000	-111,985	22%

10/09/19
Accrual Basis

Scappoose Rural Fire District
Profit & Loss Budget vs. Actual
July 1 through October 10, 2019

	Jul 1 - Oct ...	Budget	\$ Over Bud...	% of B...
680 Communications Maintenance	601	23,700	-23,099	3%
720 Public Fire Services	2,908	14,800	-11,892	20%
730 Property & Liability Insur.	3,560	56,000	-52,440	6%
740 Uniforms	3,192	20,000	-16,808	16%
750 Maintenance on Equipment	25,649	143,500	-117,851	18%
760 Administration	15,919	56,500	-40,581	28%
765 Information Technology	28,728	71,900	-43,172	40%
770 Operating Materials/Suppli	1,773	5,000	-3,227	35%
775 Emerg. Operating Supplies	4,117	65,000	-60,883	6%
780 Building & Grounds Maint.	43,088	101,500	-58,412	42%
790 Training	20,724	100,000	-79,276	21%
810 Utilities	7,537	35,570	-28,033	21%
870 EMS Operations	14,716	90,000	-75,284	16%
880 FireMed	11,838	23,000	-11,162	51%
Total 1.2 GENERAL FUND MATERIAL &...	215,365	949,470	-734,105	23%
1.3 GENERAL FUND CAPITL OUTLAY				
910 CO Equipment	8,957	141,500	-132,543	6%
Total 1.3 GENERAL FUND CAPITL OUT...	8,957	141,500	-132,543	6%
Total 1...	1,218,834	5,054,678	-3,835,844	24%
1.4 GENERAL FUND TRANSFER OUT				
Transfers to Personnel Services	0	100,000	-100,000	0%
Transfers to Property Fund	0	55,463	-55,463	0%
Total 1.4 GENERAL FUND TRANSFER OUT	0	155,463	-155,463	0%
1.5 GENERAL FUND CONTINGENCY	0	200,000	-200,000	0%
1.6 GENERAL RESERVED FOR FUTURE	0	650,000	-650,000	0%
Total 1..GENERAL FUND EXPENDITURES	1,218,834	6,060,141	-4,841,307	20%
2. GRANT FUND EXPENSE				
2.3 MATERIALS & SERVICES	17,592	165,000	-147,408	11%
Total 2. GRANT FUND EXPENSE	17,592	165,000	-147,408	11%
3. PROPERTY FUND CAPITAL OUTLAY				
Building & Grounds Improvements	0	80,000	-80,000	0%
EMS Apparatus & Equipment	0	100,000	-100,000	0%
Fire Apparatus & Equipment	20,277	207,215	-186,938	10%
Miscellaneous Real Property	0	5,000	-5,000	0%
Reserved for Future Expenses	0	5,000	-5,000	0%
Total 3. PROPERTY FUND CAPITAL OUTLAY	20,277	397,215	-376,938	5%
4. PERSONNEL SVC FUND EXPENSE				
Liability & Service	0	231,544	-231,544	0%
Reserved for Future Expenses	0	5,000	-5,000	0%
Total 4. PERSONNEL SVC FUND EXPENSE	0	236,544	-236,544	0%
Total Expense	1,256,703	6,858,900	-5,602,197	18%
Net Income	1,477,741	0	1,477,741	100%

Fire Chief Report

September 2019

Staff has gathered most of the data which the Matrix group requested for the cooperative service study. Columbia 911 is gathering Computer Aided Dispatch (CAD) data for the study which is taking extra time as it is difficult to retrieve information from the older CAD system.

The Oregon Department of Transportation held the quarterly Columbia County Transportation Incident Management (TIM's) meeting in which we discussed transportation accident issues. ODOT will be scheduling additional TIM's training to agencies as there has been a turnover in personnel in all of the county agencies. The agencies which will be participating in training will be city and county public works, law enforcement, fire and tow companies. State Police Senior Trooper Billy Bush from Columbia County provided a program he developed for vehicle accident reconstruction system using a drone. His drone reconstruction system has decreased time for reconstructing accidents from an average of 4 hours down to 45 minutes allowing highways to open up sooner. He is the only OSP trooper currently using a drone for reconstruction. He plans to instruct 5 other OSP troopers in Oregon in this program.

I attended both the Columbia River Fire & Rescue and Scappoose Fire District volunteer firefighter association meetings, SFRD volunteer membership meeting, Civil Service meeting and Oversight Committee meeting. I completed some driveway inspections and alarm issues at the middle school annex gym. I attended the Oregon Fallen Firefighters Memorial in Salem. I was out of the office for over a week on vacation.

EMS Division Chief Erick Holsey

- Board Goals
 - Current Updates for each goal have been provided and highlighted in yellow.
- Community Paramedic Program
 - Have participated in Huddle to observe Community Paramedic case load, client histories, and how clients are currently assigned and their locations. Have reached out to other fire districts to inform them that our Community Paramedic will be operating in their jurisdictions to provide logistical outreach and safety to the program. All agencies have been willing to help provide that support to Nina.
 - Met with Care Oregon with the following discussion points
 - Discussion of Community Paramedic partnership was brought up with Mist-Birkenfeld's current program and utilization of Larry Boxman.
 - I explained some of Mist's demographics and was unsure of their ability to have a community paramedic provide.
 - Potential partnership funding with Legacy
 - Currently examining other options of providing the Community Paramedic assignments to reduce time spent at Huddle, considering using Panel Coordinator.
 - Examining potential role for Community Paramedic program away from current goals of focusing on reduction of utilization to providing more focus on reducing the impact of chronic conditions.
 - Next meeting will include Finance Director Marit Nelson. We will bring the average cost per month of program and estimate of ideal case load for the current program.
 - Protocol comparison and review for chronic conditions
- CQI Update
 - No further action has been done on this project. Anticipate further action this month.
- EMS Medical Director
 - Met with Dr. Sasek to discuss current obligations and a personnel issue. He seems to have a renewed interest and has been very engaging and responsive to inquiries. He has also taken on Columbia County 911 center and Westport-Wuana Fire District so he will also be working with them.
 - Have begun planning for next case review session this month at the Warren Church and have been discussing protocol changes and the next training session.
- OHSU Clinic
 - Had an additional meeting with clinic to keep up relations. They were very happy for the invite and to attend our EMS committee meeting.
 - Spoke about code 1 and code 3 ambulance requests. Provided education on how the system works, how the system is impacted when request are not properly performed, and a process on how to pass on the request through staff to make less impact on dispatch.

- Dialysis Clinic
 - Met with dialysis clinic to discuss issue on medication administration. Protocols are being put in place and training is being scheduled. Clinic Manager also requested some help for the future with emergency planning. I informed her that we would be happy to provide assistance.
- Meadow Park
 - Attended meet and greet with clinic manager and other area collaborators
 - Was able to explain ambulance destination decisions policy during Cornelius Pass closure.
 - Will be meeting with clinic manager in the future to provide EMS system overview and education.
- Public Health
 - Met with Anne Parrot to discuss push partner program and what are role would be.
 - Examined other potential areas of collaboration and how we can assist each others agencies.
 - Confirmed we as an agency are mandatory animal bite and communicable disease reporters. Anne was invited to provide training to our crews for this and how to access and submit the required reports.
 - An email will be sent out to bridge this time frame with this information to ensure we remain in compliance.
 - Use of regional transport for potential communicable disease was discussed and how to access its use.
 - Plan on inviting her to next EMS committee meeting for members to have opportunity to ask questions.
- CCMH
 - We have lost the mobile crisis supervisor and they are currently looking for a replacement.
 - Met with Julia Jackson the executive director to discuss current mobile crisis team, peer support group, secure access, and how they could be involved during disasters for crisis response.
- ASA
 - Currently researching any exceptions for not meeting times for first two quarters
 - Have received times for Scappoose and will have the report available next meeting.
- System Utilization Analysis
 - No further work has been done on this project
- Compliance Officer
 - Have had small discussion over job description with Marit and Chief Hoke.
 - Quality of Services
 - Helps bridge gaps between personnel, billing and finance functions
 - Ensures consistency of quality in all aspects of patient care from licensing to data management.
 - Helps remove bridges of the charting to billing process to reduce delays and complications brought to our citizens.

- Provides continuous monitoring of system compliance health to ensure ease of re-licensure of agencies, ambulances, and personnel.
 - Provides industry trend and regulatory requirements to equipment, training, and delivery of patient care to ensure that current standards of care are met and exceeded.
 - Potential for Revenue Increases
 - Chart revision for compliance may lead to more billable patients and reduction in billing delays.
 - May help open additional revenue avenues for services rendered
 - Ensuring compliance is an additional measure for the security of our secondary income resource.
 - Current vs Future State of System
 - Compliance issues tend to fall under a variety of persons which obstructs linear answers on compliance related issues.
 - Some compliance needs may be getting lost in translation and not getting addressed and/or new directives from governing bodies are being delayed in being addressed.
 - A Future Look at our EMS System: Things anticipated
 - More integration of systems- Charting, billing, agencies
 - More integration of community- How we fit in the community health care team
 - Changing roles by definition- Scope of practice and billing
 - Change in Technology- Equipment requirements and reporting practices
- Capital Projects
 - Details on progression for this years capital improvements are outlined on the division goals spread sheet.
 - Made further progress with vendors during directors forum.
 - Anticipating next meeting within the next few weeks with vendor and capital projects committee.
- EMS Directors Forum
 - Legislative update
 - Senate Bill 1027 Needle stick injuries. If passed will allow the collection of blood samples from the deceased or those who are unable to provide consent within a given time frame to allow proper diagnosis and risk assessment after needle stick injury occurs
 - Very little legislation this session
 - Protocol update
 - Changes to stroke protocols
 - Upcoming protocol languages will be added to provide medication options and assist when shortages and back orders exist.
 - Introduction of IV NTG protocol for CHF patients
 - New protocols addressing violence issues that provide a tool for assessing potential violence.
 - Addition of delayed sequence intubation protocols

- Addressing of transgender identifiers
 - New protocol for cardiac arrest during pregnancy
- Exploring avenues of funding to ensure provision of medical direction to all counties and services within the state
- Medical Directors association is working with state officials for disaster planning and looking at some process similar to state conflagration for the mobilization of EMS and other medical resources.
- GEMT- Ground Emergency Medical Transport- Round 2 will be starting shortly.
- Personnel Issue
 - Addressing a personnel issue has required a significant portion of my time this month.
 - Sorry no cool graphs or charts but will offer this smiley face until next month 😊

Fire Marshal Report

September 2019

Meetings Attended

Many meetings with government (Plan Review and inspections)

Training Attended

Assistant instructor for Helicopter refresher with ODF for ODF Crews & County Fire Crews. Training was from an ODF grant.

Attended the ATF Post Blast Investigation Techniques in Huntsville, AL (All training costs were covered by ATF for the weeklong class)

Was a speaker at Oregon UAS workshop in Salem

Attended Interra Train the Trainer at TVF&R to start digital preplanning

Projects

Fire Code Guide Update

sUAS Regional COA

Special Operations

READY Set GO (Both Districts)

Plan Reviews (Total of 34)

St. Helens Apartments (All Sprinkler and most of the Fire Alarm)

OR GROWTEC Fire Alarm

Fire Investigations

2

General Information

Will be participating in additional training in October to get updated on the new building and fire codes. Developments are on the rise. Current plan reviews in my office include, PCC, OSG, 1st Street Apartments and we should be receiving the airplane hanger project before the end of the month. The required plan reviews and inspections each project will require will need a substantial amount of time. Interra implementation is in the works and has been very successful. UASI/RDPO IGA is coming and so will the RFP process for hiring a contractor.

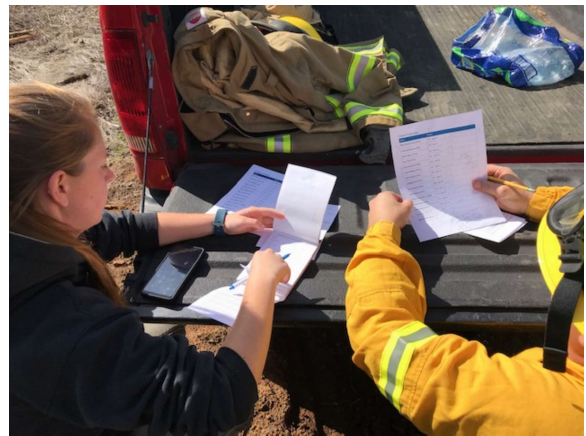
Plan Sets Requiring Signature for St. Helens Apartments (150 individual documents)



Helicopter refresher training



Long Line Hooking



Load Calculations

ATF Post Blast Class



Chief of Operations October 2019 – Monthly Report

Fire Season is officially over for the Pacific Northwest and Columbia County. We experienced a very quiet season throughout the Western U.S, many states saw a significant decrease in acreage lost to wildfires this season. Typically, we see this happen with several “rough” or heavy fire years we eventually get a year of reprieve. The crews that respond out of District welcomed the time to spend with family this year, knowing that fire season will return in the future.

September witnessed periods of rain and then a dry spell. We had several controlled or illegal burns that escaped containment. Several of these fires we contained to less than an acre. The Cornelius Pass Closure offered an opportunity for EMS and Operations to adjust our transportation destinations for area hospitals. ODOT has conducted traffic studies and the results moving into the next several years does not bode well for our ambulances transporting into the Portland Metro Area. Traffic congestion is expected to increase, return times for our ambulances will be affected. EMS and Ops worked on a plan to designate certain hospitals as destinations during peak traffic times. We will work to maximize our crew’s ability to return to Columbia County in a timely manner. This will be an ongoing and dynamic approach to providing the best service to our citizens and ensuring we have adequate resources available for response.

The Operations Committee has started work on the next phase of protocols in the realm of Vehicle Extrication. A small committee of subject matter experts in the field of vehicle extrication will start work on training, emergency response, and equipment needs for our Rescue units. The goal is to have a comprehensive plan in place that allows growth, education, and skills development for our career and volunteer members with in-house instruction. Ops is working with Training on standards.

The Apparatus Committee, which consists of Career, Volunteer, Maintenance, and Administrative Staff have completed the selection process for the apparatus vendor that will be building our newest engines. Rosenbauer was selected, the committee felt that the fit and finish was superior, and several items deleted by other vendors were still in the bid selected. Rosenbauer was notified, a “pre-build” meeting will take place in the next 30-60 days. Rosenbauer is currently holding a “slot” for SRFD, discussion with Chief Hoke and the Fire Board regarding a possible purchase of an engine for Scappoose should take place this month or next. Ops would like to keep training, parts, and general knowledge similar between both Districts. Purchasing similar engines allows for improved response and interoperability between the District members.

Operations would like to thank both Fire Boards for allowing me to coach soccer this year. The “Yellow Jackets” U12 Girls consisting of Rainier and Clatskanie 5th and 6th grade girls are having a great year. The team has an unbeaten record against Kelso, Longview, and Kalama Washington teams @ 6-0-1. There have been zero instances with the referees and the girls are having a great time playing as a team. In years past our record has been less than .500, we are

Chief of Operations October 2019 – Monthly Report

currently in the top spot between both leagues. Very proud of their efforts and their commitment to playing as a team, win or lose.



The following are the run totals for FY 2019/20 beginning July 1, 2019 for both Scappoose Rural Fire Protection District and Columbia River Fire and Rescue:

Columbia River Fire & Rescue

Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
Total EMS	319	322	319	0	0	0	0	0	0	0	0	0	960
Total Fire	167	184	165	0	0	0	0	0	0	0	0	0	516
Total	486	506	484	0	0	0	0	0	0	0	0	0	1476

The current trend if it stays constant throughout the year, CRFR will end the 2019/20 budget year at just shy of 6000 incidents. Trend - 5904

Scappoose RFPD

Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
Total EMS	133	134	151	0	0	0	0	0	0	0	0	0	418
Total Fire	108	118	119	0	0	0	0	0	0	0	0	0	345
Total	241	252	270	0	0	0	0	0	0	0	0	0	763

The current trend if it stays constant throughout the year, SRFD will end the 2019/20 budget year at approximately 3000 incidents. Trend - 3052

Our call volume continues its relentless march upward, with the addition of new apartments, homes, and businesses in the Scappoose and CRF&R Districts. We continue to monitor and plan.

Chief of Operations

October 2019 – Monthly Report

Ops Project Update: FY 2019/20

Lexipol Policy/Procedure	19-Mar	19-Apr	19-May	19-Jun	19-Jul	19-Aug	19-Sep	19-Oct	19-Nov	19-Dec	20-Jan	20-Feb	20-Mar	20-Apr	20-May	20-Jun	20-Jul
DRAFT COST																	
BOARD REVIEW																	
CONTRACT Approval																	
Development Phase																	
Training Phase																	
Implementation																	

We have had our first meeting with our Project Manager for Lexipol, Ryan Roberts. Ops has submitted copies of both CBA (1660 and 3215) documents and EMS/OPS Protocol books for reference in the Policy/Procedure Manual. Chief Greenup (SRFD) and I will be the project leads for our Districts, Chief Sharek of Clatskanie will appoint a member to represent their department. Our next meeting is on Oct 17, 2019. A more formal process and selection of personnel to assist will take place in the next two weeks. Per our project time line we were delayed several months for contractual agreements, payment, and the assignment of a project manager by Lexipol. The Training phase slated to begin in November will be pushed back.

Vent/Tools/Extrication	19-Mar	19-Apr	19-May	19-Jun	19-Jul	19-Aug	19-Sep	19-Oct	19-Nov	19-Dec	20-Jan	20-Feb	20-Mar	20-Apr	20-May	20-Jun	20-Jul
DRAFT																	
BOARD(S) Review - Budget																	
Purchase																	
Training																	
Implementation																	

The purchase of additional rescue equipment for CRFR will begin in November 2019. SRFD equipment has already been purchased and placed into service. We are on tract to complete this project on time.

Capital Improvement	19-Mar	19-Apr	19-May	19-Jun	19-Jul	19-Aug	19-Sep	19-Oct	19-Nov	19-Dec	20-Jan	20-Feb	20-Mar	20-Apr	20-May	20-Jun	20-Jul
DRAFT - Vehicle Replacment																	
BOARD REVIEW																	

The project of purchasing Type II WUI (Wildland/Urban Interface Apparatus) is proceeding forward. Selection of the manufacturer has been completed. Presentation and discussion with Chief Hoke and the Scappoose Board should take place for consideration of a third engine. Rosenbauer is currently holding a slot and chassis for SRFD until a decision has been made. Pre-build should take place in the next 60 days. Project is on time and moving towards completion.

The Type VI engine is still in process and as funds become available will be completed for the St Helens Station as a QRU/Brush Engine.

Chief of Operations

October 2019 – Monthly Report

Probationary Officer Program	19-Mar	19-Apr	19-May	19-Jun	19-Jul	19-Aug	19-Sep	19-Oct	19-Nov	19-Dec	20-Jan	20-Feb	20-Mar	20-Apr	20-May	20-Jun	20-Jul
DRAFT																	
REVIEW/FINAL																	
Implementation																	
Training																	
Review/Complete																	

Probationary Fire Officer curriculum is still in process. Other District priorities have taken time away from further development. The plan is to move forward in this later this fall and early winter. Movement on this project is on hold currently. A better timeline is in the works and should be presented before the end of the calendar year.

Operation Playbook	19-Mar	19-Apr	19-May	19-Jun	19-Jul	19-Aug	19-Sep	19-Oct	19-Nov	19-Dec	20-Jan	20-Feb	20-Mar	20-Apr	20-May	20-Jun	20-Jul
DRAFT																	
REVIEW/Staff/Members																	
Training																	
Implementation																	

Completed – Operational Protocol Book Phase 1: Ongoing review and updates will continue. This is a living document for both Districts.

Wildland/Structure Gear Rplc	19-Mar	19-Apr	19-May	19-Jun	19-Jul	19-Aug	19-Sep	19-Oct	19-Nov	19-Dec	20-Jan	20-Feb	20-Mar	20-Apr	20-May	20-Jun	20-Jul
Current DRAFT																	
IMPLEMENTATION																	
Review/Complete																	

Completed – Wildland gear and shelters have been distributed to the current members. This is an ongoing project as new members begin work. District is still waiting information from the Dyno Nobel project regarding new turnout gear for CRFR.

Chief of Operations

October 2019 – Monthly Report

Acting Officer Program SRFD	19-Mar	19-Apr	19-May	19-Jun	19-Jul	19-Aug	19-Sep	19-Oct	19-Nov	19-Dec	20-Jan	20-Feb	20-Mar	20-Apr	20-May	20-Jun	20-Jul
DRAFT																	
IMPLEMENTATION																	
Training																	
Review/Complete																	

Completed – Implementation of the SRFD Acting Officer Program is finished. Fine tuning and adjustments will be made as new material or curriculum presents itself.

Meetings:

- Fire Board Meeting
- Lexipol Teleconference –Scappoose, CRFR
- Fire Defense Board Meeting – September, CCOM
- CCOM – CAD Issues
- Senior Staff Meeting
- Fire reports and NFIRS updates
- Duty Officer
- Image Trend Updates
- Apparatus repairs and equipment inventory changes
- JMF Monthly Shop Meeting
- Apparatus Committee Meeting
- OP/IQ Update and potential use for Fire Apparatus/Stations
- Fire Engine Vendor Contact
- Vacation September 17-21, 2019

[illegible]

[illegible]

OCTOBER 2019 TRAINING REPORT CHIEF MARKS

09/4-6	DENVER MENTAL HEALTH SYMPOSIUM
09/10	CRFR BOARD MEETING
09/11	MORNING AND EVENING DRILLS
09/13	MEETING WITH CHIEF HOKE
09/17-18	CLASS PER-339 COMMAND AND CONTROL OF COMPLEX COORDIANATED ATTACKS
09/27	MEETING WITH WACKER, HEUER AND TREY DOTY

Light meeting month but filled with other long term projects.

- Prep work for 2020 Volunteer Recruit Academy
- Finish work for Scappoose DPSST Accreditation
- C Shift meetings
- Organizing my office
- Setting up new vehicle
- School Work
- Training Schedule
- New Extrication committee

Took some time in September to be with my kids. My oldest started college and it was a big change for us all.

**SRFD Safety Committee
Scappoose Fire Station 1800 Hrs
September 11, 2019**

SRFD Members in Attendance: Chair Dietz, Chief O'Connor, Stewart, Maruska, Sallee, Curio, Maginn, Klippel, Liebig, Lt Anderson, Dryden

Safety Message

School's in session, lookout for Kids & Pedestrians!

Accident Reports: No new Reports

Exposure: Report of vomit from Pt in member's facial area

Safety Action Generator: No Reports

Near Misses: No reports

Station Reports: In compliance for this quarter, not assigned until next

Old Business:

- Turnout Drying Rack has a new timer & outlet, the circuit is close to capacity, do not plug anything else in the electrical plug.
- New stripes on the pad for backing, will assist when glare is present. Many compliments.
- 1 box of N95's requested to be placed on HB431, remaining to be placed in Conflag trailer
- SCBA room is for SCBA related gear only. Searched for original door and have placed on room to help with isolation. Attempt is to keep protective gear as clean as possible.
- Reminder that there are personal wipes on the Medics, Support and in the Decon kits on Engines. Use to clean face, hands etc.
- SRFD station having a buzz in door. Will be discussed in future meeting and cost.
- Brought up about public going to back door for help/ assistance. Possible sign needed to tell public to go to front of station for door-bell and/or call 911.
- Bay door openers (remotes) not working well. Brought up to look into proximity sensors and/or new openers for Medic and Squad bays first due to amount of use.

- Recent fire that members were on: Noted dangerous electrical wire setup and 2 meters at residence. Could be a potentially dangerous situation if member thought power was terminated when actually it wasn't.

New Business:

- Noted that from multiple rig checks with HB431, shore power connection on the apparatus is warm. Make sure to give shore connections a slight twist to ensure proper connection on our vehicles.
- Exhaust fan in bay needs to be serviced and checked to make sure it's functioning properly. Noted that it may not be moving air as much as it should.
- Sign to be drafted and have made for station back door to inform potential walk in's to go to front of station and/or call 911 for help. Also brought up that a better sign for the telephone should be looked into.
- Call placed into a door company to look into new door openers for the most frequently used medic bay and support vehicle. Looking to see what options are available and cost.
- Peep hole is wanted for station back door to see out door before opening.
- 1 box of N95 masks placed on HB431. 4 boxes placed in Wildland Conflag trailer.

Good of the Order:

Hwy 30 is not a divided highway. Note that both cars and Emergency Vehicles(us) are required to stop for school buses. This is true regardless of Code 3 or Code 1. We can only pass the bus after being waved through from the bus driver.
(Please drive safe)

Meeting adjourned at 1840

Scappoose Rural Fire District

"Pride - Commitment - Service"

52751 Columbia River Hwy P.O. Box 625

Scappoose, Oregon 97056

Phone - (503) 543-5026

Fax - (503) 543-2670



PO# 19107

To:

(Name) _____

(Company) SeaWestern

(Mailing Address) PO Box 51

City, State Zip Kirkland, WA 98083

Phone # 425-821-5858

Ship To:

(Name) _____

(Company) _____

Ship to Address _____

City, State Zip _____

Phone # _____

PO Date	Person Placing Order	Shipped Via	FOB Point	Budget Acct #
10/7/2019	O'Connor			Property Reserve

Quantity	Purchased Item Description	Price
50	MSA SCBA	\$199,000.00
50	Telemetry system for SCBA	\$17,500.00
50	Shoulder strap	\$3,750.00
50	Facepiece	\$14,250.00
100	45 min. cylinder	\$95,500.00
3	Fill station adapter	\$1,575.00
1	Fit test adapter	\$315.00
18	Spare battery packs	\$4,950.00
3	Base station for telemetry	\$5,550.00
10	ID Tags for telemetry system	\$350.00
3	Rechargeable battery charging station	\$1,725.00
6	Truck Connection adapter	\$3,510.00
50	Facemask bags	\$897.50
5	Spectacle kit for mask	\$625.00
1	tag writer/reader for telemetry	\$445.00

Must attach vendor-generated documentation to support description and price.
For example, copy of catalog page, vendor website, or vendor estimate.

Material Safety Data Sheets (MSDS) are required when applicable laws apply.
Payment may be delayed until MSDS is received.

Subtotal	\$349,942.50
Shipping & Handling	
Other Charges	
TOTAL	\$349,942.50

Password is:

Approval:

purchaseorder



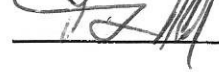

All orders exceeding \$2500 require the approval of the Fire Chief

Company Officer:

Division Chief:

Finance Director:

Fire Chief:



SEAWESTERN

FIRE FIGHTING EQUIPMENT

P.O. Box 51, Kirkland, Washington 98083
Phone (425) 821-5858 / Fax (425) 823-0636 / Toll Free 1-800-327-5312
www.seawestern.com / E-mail: info@seawestern.com

QUOTATION

TO: Scappoose RFPD

DATE: 10/4/19

52751 Columbia River Highway

Scappoose, OR 97056

ATTN: Lonny Gandara

Replying to your inquiry

we are pleased to quote as follows:

ITEM #	QTY	DESCRIPTION	UNIT PRICE	EXTENSION
MSA "G1" SCBA SYSTEM				
1.	50	MSA "G1" Breathing Apparatus Includes: 4500 PSI Operating System with Remote Quick Connect Cylinder System, "G1" Carrier and Harness System with Chest Strap, Metal Cylinder Band and Adjustable Swiveling Lumbar Pad, "G1" Regulator with Solid Cover with Continuous Low Pressure Hose, Quick Connect Cylinder Connection, "G1" Amplifier System on Left Chest, "G1" PASS Device on Right Shoulder and Rechargeable Battery System. <i>NFPA 1981, 2013 Edition and NFPA 1982, 2013 Edition Compliant.</i>	\$3,980.00	\$199,000.00
2.	50	MSA "G1" Breathing Apparatus Option "A" Telemetry System for G1 SCBA.	\$350.00	\$17,500.00
3.	50	MSA "G1" Breathing Apparatus Option "B" Serviceable Shoulder Straps for Removal for Sanitization.	\$75.00	\$3,750.00
4.	50	MSA "G1" Breathing Apparatus Facepiece Available in Small, Medium and Large.	\$285.00	\$14,250.00
5.	100	MSA "G1" Breathing Apparatus 45 Minute Cylinder With Cylinder Valve and Quick Connect Fitting.	\$955.00	\$95,500.00

FOB: Scappoose, OR

DELIVERY: 90 to 120 Days

after receipt of order

Sea Western, Inc.

By: Steve Morris



SEAWESTERN

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Q U O T A T I O N

TO: Scappoose RFPD
52751 Columbia River Highway
Scappoose, OR 97056

DATE: 10/4/19

ATTN: Lonny Gandara

Replying to your inquiry

we are pleased to quote as follows:

ITEM #	QTY	DESCRIPTION	UNIT PRICE	EXTENSION
6.	3	MSA "G1" Breathing Apparatus – Fill Station Adapter Quick Connect Adapter for Fill Station, Price Per Fill Position.	\$525.00	\$1,575.00
7.	1	MSA "G1" Breathing Apparatus – Fit Test Adapter For Quantitative Fit Test of Department Members.	\$315.00	\$315.00
8.	1	MSA "G1" Tag Reader / Writer for Telemetry System Includes: Dongle and Software. One Reader for RFID Tags and One Reader/Writer for SCBA and Mask.	\$445.00	\$445.00
9.	10	MSA ID Tags for Telemetry System	\$35.00	\$350.00
10.	3	MSA Base Station for Telemetry System For Command Apparatus to Monitor Firefighter Air Supply.	\$1,850.00	\$5,550.00
11.	18	MSA Spare Rechargeable Battery Packs for "G1" SCBA.	\$275.00	\$4,950.00

FOB: Scappoose, OR
DELIVERY: 90 to 120 Days

after receipt of order

Sea Western, Inc.

By: Steve Morris



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Q U O T A T I O N

TO: Scappoose RFPD
52751 Columbia River Highway
Scappoose, OR 97056

DATE: 10/4/19

ATTN: Lonny Gandara

Replying to your inquiry

we are pleased to quote as follows:

ITEM #	QTY	DESCRIPTION	UNIT PRICE	EXTENSION
12.	3	MSA "G1" Rechargeable Battery Charging Station For Fast Charging of Six "G1" Batteries.	\$575.00	\$1,725.00
13.	6	MSA "G1" Truck Connection Adapter for SCBA	\$585.00	\$3,510.00
14.	50	SeaWestern Cloth Mask Bags For Storage of SCBA Mask	\$17.95	\$897.50
15.	5	MSA "G1" Spectacle Kit for Mask	\$125.00	\$625.00
<u>Total for SCBA Package</u>				<u>\$349,942.50</u>
<i>Above Pricing Includes Training of Department Members on the Use of the MSA G1 SCBA System</i>				
<i>Above Pricing Includes Repair Instruction (CARE) Training for 4 Department Members</i>				

FOB: Scappoose, OR
DELIVERY: 90 to 120 Days after receipt of order

Sea Western, Inc.

By: Steve Morris



Thank you for all you do.
Please enjoy these treats on
this day that we remember.

May you have a safe and
blessed day.

In His Service,

Cary & Wendy
Wacker



September 11

Scappoose Firefighters ~

Thinking of you all
Today with a grateful
heart for all you do ~

Ken + Bea Gray

From: Will-Noel, Byron <ByronW@bigbend.edu>
Sent: Thursday, October 3, 2019 09:48
To: Jeff Pricher
Subject: Thank you

Hi Chief Pricher,

Thank you very much for your time on my panel yesterday. Based on the number of positive comments I've received, I think it's safe to say we were the most interesting thing on stage yesterday. Your shared experience was a big part of that, and knowing how busy you are we are doubly appreciative of your time with us.

I hope that we'll get the chance to work together in the future. I often interact with the WA Grant County Sheriff's Office and Deputy Darrik Gregg (dgregg@grantcountywa.gov) has a lot of experience here. If you are ever looking for another office who can be a sounding board for your own extensive work, I know he would be happy to speak with you.

Kind Regards,

Byron Noel
Unmanned Systems Operations Coordinator,
Big Bend Community College,
7662 Chanute Street NE,
Moses Lake,
WA, 98837

<http://www.bigbend.edu/academics/programs/unmanned-systems/>