

AGENDA

Meeting of the Scappoose Rural Fire Protection District Board of Directors, Thursday, January 11, 7:00 P.M., Scappoose Fire Station, Scappoose, Oregon.

- I. CALL TO ORDER
- II. AUDIENCE PARTICIPATION
- III. CONSENT AGENDA
 - A. Minutes from December 14, 2017 meeting
 - B. Bills to be approved January 11, 2018
 - C. Budget vs. Actual a/o December 31, 2017
- IV. REPORTS
 - A. Chiefs' Reports
 - B. Miscellaneous –
- V. OLD BUSINESS
 - A. Awards & Incentives Committee
 - B. Management Team Committee
 - C. Planning Committee
- VI. NEW BUSINESS
 - A. Appoint Budget Officer
 - B. Approve Budget Calendar
 - C. Re-appoint Susan Reeves to Budget Committee
- VII. AUDIENCE PARTICIPATION
- VIII. GOOD OF THE ORDER
- IX. ADJOURNMENT

Chief Greisen's Agenda Review

1/11/2018

CONSENT AGENDA – A motion is required to approve the consent agenda. *“Motion to approve the consent agenda.”*

CHIEFS' REPORTS

Fire Chief Report –

Fire Marshal Report –

Training Report –

Operations Report –

EMS Chief Report –

Safety/Resource Chief Report –

Purchase –

Miscellaneous – City of Scappoose Urban Renewal committee
Cell Phones

OLD BUSINESS

Awards & Incentives Committee –

Management Team Committee –

Planning Committee –

NEW BUSINESS –

Appoint Budget Officer – motion to appoint Janine Salisbury required

Approve Budget Calendar - Motion to adopt the 2018 budget calendar

Reappoint Budget Committee members– Motion to re-appoint Susan Reeves and Richard Dew to the budget committee.

Good of the Order –

Scappoose Rural Fire District
Itemized Account Activity
December 15, 2017 through January 11, 2018

Date	Source Name	Memo	Paid Amount
1..GENERAL FUND EXPENDITURES			
1...			
1.1 GENERAL FUND PERSONNEL SVCS			
550 Insurance			
12/28/2017	HRA VEBA Trust	HRA VEBA Trust for health ...	1,900.00
12/28/2017	Nationwide Retirement So...	Emplyr contributions	425.00
12/29/2017	Paychex - tax	ER Work Benefit	78.37
12/29/2017	Paychex Payroll	Flex spend health ins cashout	13,329.15
1/11/2018	Gandara, Lonny	replace void cks 31280 & 31...	103.27
1/11/2018	Standard Insurance	Jan/Feb Life & LTD Insurance	1,177.16
1/11/2018	Special Districts Insuranc...	Feb 2018 health insurance	16,401.53
Total 550 Insurance			33,414.48
560 Personnel Salaries			
12/18/2017	American General Life Ins	Insurance Premium	59.85
12/28/2017	Nationwide Retirement So...	Employee contributions	1,734.00
12/28/2017	Voya-State of Oregon Plan	Oregon Savings & Growth P...	12,287.48
12/28/2017	Oregon Dept. of Justice	PR deduction	854.40
12/28/2017	SBG-VAA	Security Benefit plan 61204...	60.00
12/28/2017	Principal Financial Group	Life Ins policy 4809832 - An...	52.24
12/29/2017	Paychex - tax	Employee taxes withheld	58,556.26
12/29/2017	Paychex Payroll	Deferred compensation	2,654.00
12/29/2017	Paychex Payroll	FLSA OT	1,686.32
12/29/2017	Paychex Payroll	FF incentives	1,360.00
12/29/2017	Paychex Payroll	Longevity	694.00
12/29/2017	Paychex Payroll	Phone Pay	300.00
12/29/2017	Paychex Payroll	Shift differential	160.97
12/29/2017	Paychex Payroll	Overtime	41,487.30
12/29/2017	Paychex Payroll	Balance of net pay	42,839.37
12/29/2017	Paychex Check	employee PR check - Marus...	6,132.38
12/29/2017	Paychex Check	employee PR check - Schoof	1,603.88
12/29/2017	Paychex Check	employee PR check - Marks	8,800.97
1/11/2018	Standard Insurance	Jan STD PR deductions	433.63
1/11/2018	Transamerica Life Ins. Co.	Employee Life #42462353 - ...	123.23
1/11/2018	Principal Financial Group	Life Ins policy 4807351 - Du...	42.41
1/11/2018	Pacific Athletic Club	Employee PR deduction	5.00
1/11/2018	S.H.C.F.C.U.	13 \$35 shift PR deductions	455.00
1/11/2018	S.H.C.F.C.U.	Marks & Pricher \$30 PR ded...	60.00
1/11/2018	Tualatin Valley Fire Fighte...	2018 union dues from PR d...	1,217.35
Total 560 Personnel Salaries			183,660.04
570 SocSec/Medicare(FICA)			
12/29/2017	Paychex - tax	Emplyr FICA	13,250.59
Total 570 SocSec/Medicare(FICA)			13,250.59

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Cash Basis

Scappoose Rural Fire District

Itemized Account Activity

December 15, 2017 through January 11, 2018

Date	Source Name	Memo	Paid Amount
580 Volunteer Services			
12/16/2017	Fork'd	Share&Care helpers lunch	60.18
12/22/2017	D.P.S.S.T.	Fingerprint - Blank	40.00
12/22/2017	D.P.S.S.T.	Fingerprint - Hulsopple	40.00
12/22/2017	D.P.S.S.T.	Fingerprint - Cox	40.00
12/28/2017	Pizza Vendor	ShareNCare helpers	112.40
1/11/2018	Bernier, Kyle	80 miles @ \$0.535/mile	42.80
1/11/2018	Corporate Security Servic...	J. Stein backgrnd ck	149.50
1/11/2018	Corporate Security Servic...	M. Bennett backgrnd ck	61.50
1/11/2018	Corporate Security Servic...	N. Chappell - backgrnd ck	88.50
1/11/2018	Oregon Occupational Me...	physical for B. Cox	235.06
1/11/2018	Zimbrick, Austin	partial reimb fitness member...	30.00
1/11/2018	Zimbrick, Austin	OHSU paramedic license	290.00
1/11/2018	Meres, Angie	56.2 miles @ IRS \$0.535	30.07
1/11/2018	Oregon Occupational Me...	physical for Greenup	134.00
Total 580 Volunteer Services			1,354.01
590 Personnel Benefits			
12/15/2017	FitnessRepairParts.Com	switch/membrane/keypad - ...	83.84
1/11/2018	Oregon Occupational Me...	physical for Marks	112.00
1/11/2018	Meres, Angie	Dec Fitness membership	29.95
1/11/2018	Pacific Athletic Club	Feb 2018 dues; Marks	40.00
1/11/2018	Anytime Fitness	Feb Fitness dues-J.Salisbury	33.00
Total 590 Personnel Benefits			298.79
Total 1.1 GENERAL FUND PERSONNEL SVCS			231,977.91
1.2 GENERAL FUND MATERIAL & SVC			
670 Contract Services			
12/28/2017	National Testing Network	Annual Membership for FF ...	500.00
12/28/2017	Scappoose Storage	Jan storage - Tenant#71855	97.00
1/11/2018	Ritchie, Christopher	physician advisor	691.67
1/11/2018	Columbia River Fire & Re...	Dec volunteer coordinator	3,985.46
Total 670 Contract Services			5,274.13
730 Property & Liability Insur.			
1/11/2018	Special Districts Insuranc...	2018 property/liability ins	46,612.00
Total 730 Property & Liability Insur.			46,612.00
740 Uniforms			
12/28/2017	911 Supply LLC	PO2000-black velcro ties (12)	180.00
12/28/2017	911 Supply LLC	shipping	13.00
Total 740 Uniforms			193.00
750 Maintenance on Equipment			

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December 15, 2017 through January 11, 2018

Date	Source Name	Memo	Paid Amount
12/19/2017	Chevron	13.33 gal @ \$3.899	51.96
12/19/2017	Chevron	13 gal @ \$3.899/gal	50.69
12/19/2017	Master Airscrew	Autel drone propellers	24.66
12/20/2017	Shell	CA conflag fuel - Coburg OR	74.04
12/20/2017	Pilot Truck Stop	15.109 gal @ \$3.139 per gal	47.43
12/20/2017	Shell	18.431 gal @ \$3.559/gal	65.60
12/20/2017	Pilot Truck Stop	11.872 gal @ \$3.139/gal	37.27
12/24/2017	WalMart	heater for 4386 vehicle	29.72
12/27/2017	Amazon	3 AC Chargers for Chromeb...	32.97
12/28/2017	Wilcox & Flegel	90.416 gal diesel: conflag tr...	292.45
12/28/2017	Wilcox & Flegel	300 gal unleaded @ \$2.67/gal	800.16
12/28/2017	Wilcox & Flegel	405.4 gal diesel @ \$2.18/gal	885.52
12/28/2017	Boatyard at Rocky Pointe ...	balance owed for work done	203.60
12/28/2017	Wilcox & Flegel	13.8 gal gasoline midgrade	35.82
12/28/2017	Sunset Auto Parts	excel plus blade-B435	25.88
1/8/2018	Select Tech	3/4" magnetic door switch	12.66
1/8/2018	Select Tech	Trimark paddle handle, AEV...	127.22
1/8/2018	Select Tech	shipping	18.57
1/8/2018	Wilcox & Flegel	65.227 gal diesel-Conflag	26.45
1/8/2018	Fred Meyer	iPhone case for new phone	89.99
1/11/2018	Sunset Auto Parts	3 ice & 2 snow scrapers	19.05
1/11/2018	Fast Lube and Oil	Oil change;'99 F550 pickup	111.85
1/11/2018	Wilcox & Flegel	65.227 gal diesel-Conflag	192.35
1/11/2018	OST DOA	drone registration FA3HPNY...	25.00
Total 750 Maintenance on Equipment			3,280.91

760 Administration

12/19/2017	Jack in the Box	travel food for conflag	22.35
12/19/2017	Timbers(Rolling Hills Casi...	CA conflag restaurant stop	48.22
12/20/2017	The Lodge	CA conflag lodging	86.90
12/20/2017	The Lodge	CA conflag lodging	86.90
12/20/2017	Fred Meyer	Davis gift card & Grumpy's g...	96.62
12/22/2017	Amazon	4 Snap&Lock file boxes	99.92
12/27/2017	Amazon	Two 10-pk 2GB USB	75.98
12/28/2017	Pizza Vendor	Dec safety meeting food	66.45
12/28/2017	Office Depot, Inc.	6 heavy duty clipboards	43.74
12/29/2017	Paychex Invoice	Dec reg PR svcs	162.95
1/2/2018		LGIP transfer fee	0.05
1/2/2018	Zhen's Chinese Restaurant	Chief Mtg(Pricher/Smythe/C...	40.05
1/5/2018	Warren Country Inn	Chiefs' breakfast meeting (al...	87.50
1/6/2018	Amazon	2 pkgs plastic key tags	19.98
1/7/2018	Amazon	7 Snap&Lock file boxes	174.86
1/8/2018	Fultano's Pizza	SRFD Officers' mtg	82.65
1/10/2018	Amazon	Xstamper refill ink	6.59
1/11/2018	U.S. Postal Service	2018 pmt for PO Box	166.00

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December 15, 2017 through January 11, 2018

Date	Source Name	Memo	Paid Amount
1/11/2018	U.S. Postal Service	20 rolls postage stamps	980.00
1/11/2018	Oregon Govt Ethics Com...	annual assessment	475.12
1/11/2018	Waterfront Organizations ...	2018 Assoc. Membership	75.00
1/11/2018	Booth, Shelly	reimb petty cash to \$300 bal	87.50
1/11/2018	Providence Health Plan R...	refund overpayment	15.40
Total 760 Administration			3,000.73
765 Information Technology			
12/19/2017	AT&T Mobility	Nov wireless charge	34.43
12/19/2017	AT&T Mobility	Nov wireless charge	100.00
12/19/2017	AT&T Mobility	Nov wireless charge	100.00
12/19/2017	TaskWorld Inc.	FM task tracking-6th gen-5 a...	470.00
12/19/2017	TaskWorld Inc.	FM task tracking annual pmt	476.06
12/28/2017	CenturyLink	internet	54.94
12/28/2017	Firescape, LLC	load 60 SRFD fire preplans t...	600.00
1/2/2018	Apple iTunes	iCloud storage plan	2.99
1/11/2018	EMS Technology Solution...	fleet mgmt license	120.00
1/11/2018	TriZetto Provider Solution...	Annual maintenance fee-EM...	200.00
1/11/2018	TriZetto Provider Solution...	Jan fees for EMS billing	101.26
1/11/2018	City of Portland	800 MHz access	107.61
1/11/2018	CallBack Staffing Solution...	Jan-Mar chg - 52 users	606.84
1/11/2018	PEAK Internet	Chapman&Scappoose inter...	76.88
1/11/2018	Verizon Wireless	wireless phones	400.10
1/11/2018	Verizon Wireless	wireless phones	9.94
1/11/2018	Maller, Dave	IT maint contract	675.00
Total 765 Information Technology			4,136.05
770 Operating Materials/Suppli			
12/18/2017	Amazon	Finish dishwasher detergent	13.49
12/18/2017	Amazon	1 bx garbage bags	34.89
12/18/2017	Amazon	1 cs Lysol toilet bowl cleaner	39.96
12/19/2017	Amazon	1 bx Kleenex paper towels	51.22
12/20/2017	Amazon	2 bxs garbage bags	69.78
12/29/2017	Amazon	1 cs Sweetheart Anti-Bac So...	47.90
12/31/2017	Amazon	1 cs GP brown roll towels	53.35
1/1/2018	Amazon	1 6-pk Dial liquid detergent	35.17
Total 770 Operating Materials/Suppli			345.76
775 Emerg. Operating Supplies			
12/28/2017	SeaWestern Fire Apparatus	2 refurb ICM 2000 plus	670.00
12/28/2017	SeaWestern Fire Apparatus	2 FH Housing & valve kit	404.70
12/28/2017	SeaWestern Fire Apparatus	O rings & SCBA Flow tests	137.14
12/28/2017	SeaWestern Fire Apparatus	shipping	15.50
Total 775 Emerg. Operating Supplies			1,227.34

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Itemized Account Activity

December 15, 2017 through January 11, 2018

Date	Source Name	Memo	Paid Amount
780 Building & Grounds Maint.			
12/27/2017	Amazon	2 1500 MPR Filtrete filters	36.03
12/27/2017	Amazon	6 1000 MPR Filtrete filters	79.33
12/28/2017	Patriot Fire Protection, Inc.	annual fire sprinkler inspecti...	210.00
12/28/2017	Ace Hardware	3 furnace filters	40.97
1/11/2018	Scappoose Sand & Gravel	3 loads gravel for container ...	872.11
1/11/2018	Office Depot, Inc.	2 drwr file metal 36" W	323.99
1/11/2018	Paramount Pest Control I...	rat activity outside	85.00
1/11/2018	Paramount Pest Control I...	rat activity outside	65.00
1/11/2018	CED Longview	(1) 50W outdoor LED flood	195.00
1/11/2018	CED Longview	(4) 90W outdoor LED flood	1,600.00
1/11/2018	CED Longview	(6) 90W LED shoebox	2,550.00
1/11/2018	CED Longview	(4) 15W LED wall packs	400.00
Total 780 Building & Grounds Maint.			6,457.43
790 Training			
1/4/2018	WalMart	training supplies	37.37
Total 790 Training			37.37
810 Utilities			
12/28/2017	CenturyLink	station landlines	442.49
12/28/2017	City of Scappoose	water & sewer	279.77
12/28/2017	CRPUD	boathouse electricity	31.73
12/28/2017	CRPUD	main station electricity	1,093.68
1/11/2018	Comcast	cable for Scappoose	61.60
1/11/2018	P.G.E.	Electrical for Holbrook Station	103.03
1/11/2018	Waste Management of Or...	Garbage/Recycling	123.73
1/11/2018	W.O.E.C.	Chapman budget pay	364.00
Total 810 Utilities			2,500.03
870 EMS Operations			
12/28/2017	Bound Tree Corp.	medical supplies	1,724.32
12/28/2017	Oregon Health & Science...	EMS Services Oct-Dec, 2017	500.00
1/4/2018	Bound Tree Corp.	PO#10188-rocuronium	120.00
1/8/2018	Hellofax	hellofax	9.99
1/10/2018	Hellofax	hellofax	0.60
1/11/2018	Environmental Complianc...	2 biohazard containers	75.00
1/11/2018	EMS Technology Solution...	inventory & asset mgmt lice...	150.00
1/11/2018	Bound Tree Corp.	PO#10188-rocuronium	89.85
1/11/2018	Bound Tree Corp.	PO#10212-Dexamethasone	63.15
1/11/2018	Bound Tree Corp.	4 bxs fentanyl	227.91
1/11/2018	Airgas - USA, LLC	cylinder rental	218.80
1/11/2018	Airgas - USA, LLC	medical oxygen	388.89
1/11/2018	Airgas - USA, LLC	medical oxygen	305.41

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Scappoose Rural Fire District
Itemized Account Activity
December 15, 2017 through January 11, 2018

Date	Source Name	Memo	Paid Amount
Total 870 EMS Operations			3,873.92
880 FireMed			
12/28/2017	Life Flight Memberships	4 Life Flight membership fees	260.00
Total 880 FireMed			260.00
Total 1.2 GENERAL FUND MATERIAL & SVC			77,198.67
Total 1...			309,176.58
Total 1..GENERAL FUND EXPENDITURES			309,176.58
3. PROPERTY FUND CAPITAL OUTLAY			
EMS Apparatus & Equipment			
12/29/2017	Advanced Traffic Products	High Priority LED Emitter(79...	746.25
12/29/2017	Advanced Traffic Products	Bezel Mt Kit (78-8118-6920-1	120.00
1/11/2018	Complete Wireless Soluti...	KNG-M150R radio - new am...	3,029.65
1/11/2018	Complete Wireless Soluti...	shipping for warranty service	15.00
Total EMS Apparatus & Equipment			3,910.90
Total 3. PROPERTY FUND CAPITAL OUTLAY			3,910.90
TOTAL			313,087.48

01/11/18
Cash Basis

**Scappoose Rural Fire District
Profit & Loss Budget vs. Actual
July 1, 2017 through January 11, 2018**

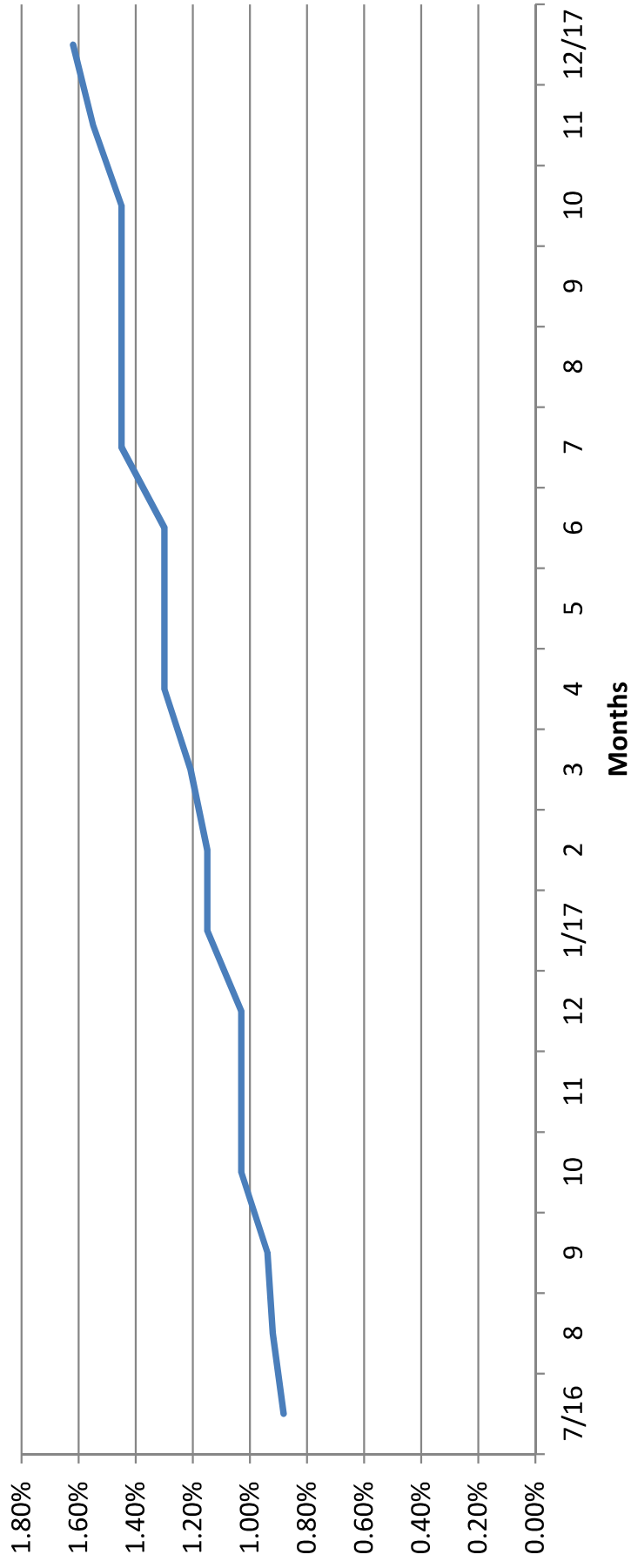
	<u>Jul 1, '1...</u>	<u>Budget</u>	<u>\$ Over B...</u>	<u>% of...</u>
Income				
1. GENERAL FUND REVENUES				
Begin Available Cash on Hand	1,501,585	1,345,989	155,596	112%
EMS Receipts	354,483	610,000	-255,517	58%
FireMed	38,470	35,500	2,970	108%
Gas Royalties	0	1,500	-1,500	0%
Grant Awards	3,607	0	3,607	100%
Interest Earned on Investments	10,631	10,000	631	106%
Miscellaneous Revenue				
CRF&R IGA	56,372	96,867	-40,495	58%
Miscellaneous Revenue - Other	28,520	18,333	10,187	156%
Total Miscellaneous Revenue	84,892	115,200	-30,308	74%
Property Taxes				
Taxes - Current				
Local Option Levy	1,357,574	1,411,467	-53,893	96%
Permanent Rate Levy	1,220,176	1,268,613	-48,437	96%
Total Taxes - Current	2,577,750	2,680,080	-102,330	96%
Taxes - Prior Years	76,133	90,000	-13,867	85%
Total Property Taxes	2,653,883	2,770,080	-116,197	96%
Transfer from Grant Fund	28,651	28,651	0	100%
Total 1. GENERAL FUND REVENUES	4,676,201	4,916,920	-240,719	95%
2. GRANT FUND REVENUE				
Grant Award	0	112,944	-112,944	0%
Total 2. GRANT FUND REVENUE	0	112,944	-112,944	0%
3. PROPERTY FUND REVENUES				
Begin Available Cash On Hand	417,132	421,184	-4,052	99%
Grant Income	5,519	0	5,519	100%
Interest Earned on Investments	2,685	2,500	185	107%
Transfers In	0	1,000	-1,000	0%
Total 3. PROPERTY FUND REVENUES	425,336	424,684	652	100%
4. PERSONNEL SVCS FUND REVEN				
Begin Available Cash On Hand	205,514	205,106	408	100%
Interest Earned on Investments	1,384	1,800	-416	77%
Total 4. PERSONNEL SVCS FUND REVEN	206,899	206,906	-7	100%
Total Income	5,308,435	5,661,454	-353,019	94%
Expense				
1..GENERAL FUND EXPENDITURES				
1...				
1.1 GENERAL FUND PERSONNEL SVCS				
550 Insurance	239,567	535,200	-295,633	45%
560 Personnel Salaries	1,001,816	1,916,619	-914,803	52%
570 SocSec/Medicare(FICA)	74,794	149,680	-74,886	50%
580 Volunteer Services	17,666	38,000	-20,335	46%
590 Personnel Benefits	127,217	465,000	-337,783	27%
Total 1.1 GENERAL FUND PERSONNEL...	1,461,060	3,104,499	-1,643,439	47%
1.2 GENERAL FUND MATERIAL & SVC				
670 Contract Services	33,449	111,350	-77,901	30%
680 Communications Maintenance	15,997	54,000	-38,003	30%
720 Public Education	3,960	7,500	-3,540	53%
730 Property & Liability Insur.	46,712	53,200	-6,488	88%

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**Scappoose Rural Fire District
Profit & Loss Budget vs. Actual
July 1, 2017 through January 11, 2018**

	<u>Jul 1, '1...</u>	<u>Budget</u>	<u>\$ Over B...</u>	<u>% of...</u>
740 Uniforms	5,093	20,000	-14,907	25%
750 Maintenance on Equipment	52,028	110,000	-57,972	47%
760 Administration	26,221	54,000	-27,779	49%
765 Information Technology	22,852	59,900	-37,048	38%
770 Operating Materials/Suppli	1,524	5,000	-3,476	30%
775 Emerg. Operating Supplies	14,189	65,000	-50,811	22%
780 Building & Grounds Maint.	14,151	125,731	-111,580	11%
790 Training	19,727	90,000	-70,273	22%
810 Utilities	14,273	39,800	-25,527	36%
870 EMS Operations	40,115	70,000	-29,885	57%
880 FireMed	15,080	18,500	-3,420	82%
Total 1.2 GENERAL FUND MATERIAL &...	325,369	883,981	-558,612	37%
1.3 GENERAL FUND CAPITL OUTLAY				
910 CO Equipment	5,186	77,440	-72,254	7%
Total 1.3 GENERAL FUND CAPITL OUT...	5,186	77,440	-72,254	7%
Total 1...	1,791,616	4,065,920	-2,274,304	44%
1.4 GENERAL FUND TRANSFER OUT				
Transfers to Personnel Services	0	1,000	-1,000	0%
Total 1.4 GENERAL FUND TRANSFER OUT	0	1,000	-1,000	0%
1.5 GENERAL FUND CONTINGENCY	0	200,000	-200,000	0%
1.6 GENERAL RESERVED FOR FUTURE	0	650,000	-650,000	0%
Total 1..GENERAL FUND EXPENDITURES	1,791,616	4,916,920	-3,125,304	36%
2. GRANT FUND EXPENSE				
2.1 GRANT FUND PERSONNEL SVCS				
1. Personnel Salaries	67,232	60,691	6,541	111%
2. Personnel Benefits	17,061	23,602	-6,541	72%
Total 2.1 GRANT FUND PERSONNEL SVCS	84,293	84,293	0	100%
2.2 Debt Svc to General Fund	28,651	28,651	0	100%
Total 2. GRANT FUND EXPENSE	112,944	112,944	0	100%
3. PROPERTY FUND CAPITAL OUTLAY				
Building & Grounds Improvements	0	30,000	-30,000	0%
EMS Apparatus & Equipment	36,444	232,000	-195,556	16%
Fire Apparatus & Equipment	7,642	152,684	-145,042	5%
Miscellaneous Real Property	0	5,000	-5,000	0%
Reserved for Future Expenses	0	5,000	-5,000	0%
Total 3. PROPERTY FUND CAPITAL OUTLAY	44,086	424,684	-380,598	10%
4. PERSONNEL SVC FUND EXPENSE				
Liability & Service	0	201,906	-201,906	0%
Reserved for Future Expenses	0	5,000	-5,000	0%
Total 4. PERSONNEL SVC FUND EXPENSE	0	206,906	-206,906	0%
Total Expense	1,948,646	5,661,454	-3,712,808	34%
Net Income	<u>3,359,790</u>	<u>0</u>	<u>3,359,790</u>	<u>100%</u>

Local Gov't Pool Interest Rates



Credit Detail**QUARTERLY FINANCIAL HARDSHIPS**

<u>Call No</u>	<u>Patient #</u>	<u>Patient Name</u>	<u>Call Date</u>	<u>Current Payor</u>	<u>Code</u>	<u>Description</u>	<u>#</u>	<u>Rec. Date</u>	<u>Recpt. #</u>	<u>Amount</u>
2017-1053	9414	x		PRIVATE (SELF F18		FINANCIAL HARDS		10/11/2017	no-estate	118.29
Total Credits For This Call										118.29
Totals For All										
Number of Calls		1		Number Of Credits		1		Total Credits		118.29

FIRE MED REPORT 2017/18 this is our 16th year offering FireMed-report by Cheryl Engstrom 1/4/2018							
		17/18	16/17	15/16	14/15	13/14	
Paid FireMed households/total persons covered		487/921	462/875	448/977	430/927	420/941	
Free employee & volunteer households		54	58	52	49	54	
LifeFlight paid memberships		216	201	190	165	163	
From 1/1/2013 to 12/31/2013							
(93) patients used FireMed for a total of \$17,829.10							
From 1/1/2014 to 12/31/2014							
(80) patients used FireMed for a total of \$15,710.95							
From 1/1/2015 - 12/31/2015							
(96) patients used FireMed for total of \$20,524.50							
From 1/1/2016-12/31/2016							
(91) patients used FireMed for total of \$24,053.22							
From 1/1/2017 - 12/31/2017							
(132) patients used FireMed for total of \$38,624.33							

Fire Chief Report December 2017

December is always very busy with Toy & Joy in St. Helens, Holiday Hope in Rainier and Share & Care in Scappoose. None of these programs would be successful if it wasn't for the volunteer and career firefighters, administrative staff, and all the other community volunteers which make these programs successful. The following are the approximately number of households assisted through the fire districts.

Rainier	96
St Helens	350
Scappoose	222

With the mobilization of resources to California, the Christmas giving programs sidelined many projects along the way. We were only able to have one Chief's meeting this month. The personnel from Columbia County that were sent to California received experience in fire conditions which will mostly likely not be repeated. They have received training which they will be able to pass on to other firefighters and we will have additional personnel certified to meet requirements of Oregon certifications requirements. Over the next two months we will be working on guidelines for staffing of apparatus for mobilization within the county.

Meetings & Training

12/01 VFW/American Legion	12/01 Toy Auction setup
12/02 Fund raiser for CASA	12/02 Merchant Toy & Joy Auction
12/03 Volunteer recruit academy graduation	12/04 Toy & Joy
12/05 Chiefs	12/05 Oversight
12/06 Organize Mobilization to California	12/07 VFW Pearl Harbor memorial
12/08 CRFR badge pinning	12/08 SRFD Christmas Party
12/10 Share & Care Christmas Ships	12/11 Columbia Co. Fire Defense
12/11 Civil Service	12/12 LEPC workshop
12/12 CRFR Board	12/13 Boxing food Rainier station
12/14 Share & Care bagging	12/14 SRFD board
12/15 Share & Care/Food to High school	12/16 Rainier toys & food handout
12/17 Share & Care handout	12/19 CRFR midyear budget info
12/22 mtg. with citizen	

Up Coming Events;

Special District Association of Oregon Conference in Seaside February 8-11 2018

December 2017 – Chief of Operations Monthly Report

December 2017, with some surprise our District responded to an out of state mutual aid request from California. Columbia County sent Strike Team 12, Type VI wildland apparatus and personnel to assist on three (3) large scale fires, the largest in California State history was the Thomas Fire in Ventura/Santa Barbara County. The Thomas Fire is still not contained as of today and has grown to over 300,000 acres. One firefighter lost his life during firefighting operations on the Thomas Fire, Cal Fire Firefighter. Operations continue to work on several projects/topics that are currently in progress:

- Image Trend, the High Plains replacement for our emergency reporting system is in process. We have begun the task of gathering information to transfer over. This process will involve all aspects of CRFR and eventually SRFD. The process for Image Trend continues assistance by career staff and chief officers will improve the process. Tentative implementation date is slated for March 1, 2018
- Crew Sense, another aspect of High Plains that deals with Personnel Rosters, vacation, sick leave, overtime, and general time accounting also is in process. Finance has paid for the Crew Sense subscription, crew rosters have been built. Training the officers and A/L's is the next step in the process. Working with Local 3215 to develop call back and overtime selection procedures.
- Saw Kits – Operations is working with Chief Pricher to develop, stock, and deploy chain saw kits on all Type I and Type VI Engines. These kits will include additional chains, spare bar, bar nuts, and sqrench.
- Ambulance Only operational period, hours of deployment. Currently working with the EMS Chief on how, when, and where we will deploy this 12 hour asset.
- CAD development: Operations is working with the Safety Chief on the electronic platform that our agencies will use in conjunction with the new TriTech CAD system at CCOM. Currently we use IPAD/Apple Products; there is a possibility that the use of Surface Pro tablets might be required. The new CAD system includes changing of station and apparatus numbering for Columbia City, Deer Island, Goble, Rainier, Fernhill, and LBTC.
- Wildland/Conflagration response reimbursement: This year's wildland/mutual aid response was large and lengthy. We have begun billing for our equipment and manpower to the State. It is the goal of the Administration to re-invest these funds into needed equipment, supplies, and items that would ultimately come from the general fund in some form or another. When we begin to receive our reimbursement we will present our options to the Fire Chief and Board for considerations.

Meetings:

- Crew Sense
- CAD/CCOM
- Operations Committee Meeting
- Southern California Conflag Response– Creek Fire, Lilac Fire, Thomas Fire: December 6-20, 2017
- OSFM – Conflag NFIRS Reports – Thomas Fire Report
- Senior Staff Meeting
- Personnel Issues

EMS Office Activity

December 2017

ImageTrend: Continued work building the database for patient care reports. The platform is very detailed and customizable to meet our needs. Time invested during initial setup will make information entered in the field easier resulting in more accurate data.

Oregon Health Authority: Columbia River Fire & Rescue was selected for a random inspection by the State EMS Office. Some materials including policies, procedures, agreements, and other requested documentation has already been forwarded to the State. A representative will be conducting the onsite portion on January 10th.

Community Paramedic: Nina Kerr joined our ranks December 18th. She is very excited to be serving in the capacity of community paramedic after more than 30 years in the field. Nina has been focused on orientating to our communities and resources. She has also been working with CareOregon learning how their systems operate. Nina will be getting assigned clients in the second half of January.

EMS Supplies: We have encountered numerous back orders, allotments, and severe price increases in regards to our medications in the past couple of years. One medication that cost \$18 went on back order for six months and recently became available, at a price of \$196. Back orders create challenges in balancing our internal supply and demand without having an abundance of items expire before being utilized. Unfortunately, this is a national issue and not under our control. We work closely with our suppliers to anticipate shortages but prices continue to increase disproportionately from the manufacturers.

Conflagration: Deployed as the Strike Team Leader for the conflagration response in California. We were assigned to three separate fires spanning four counties during the 15 day assignment. Most time was spent at the Thomas Fire working 24 hours on, 24 hours off. Duties included structural preparation, point protection, supporting burnout operations, tactical patrols and overhaul. Our firefighters gained valuable experience and represented Columbia County very well.

Training Report

December 2017

Chief Marks

12/3 Physical Agility Testing for New Volunteer Academy
12/3 Fall Recruit Academy Graduation
12/4 Operations Committee
12/5 Chiefs Meeting
12/6 Depart for Southern California Deployment
12/20 Return from Deployment
12/21-
12/27 Vacation
12/28-
12/30 Catch up





Fire Marshal Report

Columbia River Fire & Rescue / Scappoose Fire District



January Board Meeting

Monthly Activity

Fire Code Questions and Complaints	Inspection Requests	Pre Application Meetings	Administrative Reviews	Re-Inspections
12	3	4	30	4
Plan Reviews	System Testing	Driveway Scappoose	Driveway St. Helens	Driveway Rainier
5	8	4	5	2
Fire Investigations	Public Hearings	Knox Box Installs	Permits	Weekly County Meetings
3	1	4	1	3
Total Hours: 164.75				

Previous Month 165

ADMIN Staff Time: 50 hours (Estimate)

General Info:

Duty officer from 12/6-12/15. Attended the sUAS training put on by SDAO. Took the FAA Part 107 test and received my sUAS pilot license. The training was to teach pilot basics and assist with starting up a drone program for the district. Currently working on a Policy and operating guideline for both districts. We have funding for 3 more pilot training for CRFR and 2 for SRFD. Attended the Fire Investigation Team (FIT) meeting and am working on a new fire investigation policy. Also in the works are new PPE requirements for Fire Investigators to protect them from the smoke hazards among other things. Attended 2 fire code committee meeting in Salem regarding adopting the new fire code. Continually meeting with the County to problem solve some of the Cannabis industry challenges. Projects completed include, new website, Cannabis Report form, new driveway flow chart and forms.

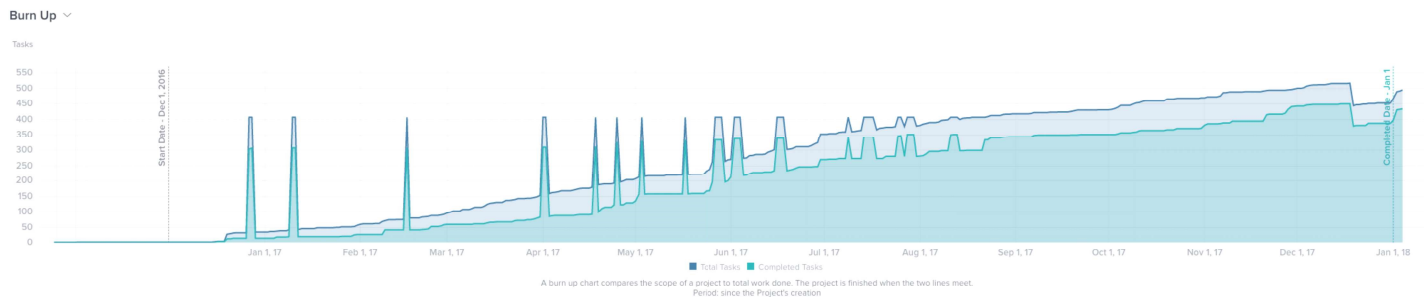
Respectfully Submitted by Jeff Pricher



This graph below shows project completion. The Green represents projects completed. The Red shows overdue. The Yellow identifies projects due in the future. The grey area represents open or ongoing projects (Subdivision, Industrial Building).



The graph below depicts the time frame between December 19th 2016 and January 1st 2018. The top line is projects submitted and the middle line represents project completion. Since we started this program, the fire marshals office has initiated over 685 tickets or projects.





December Alarm Report

Call Total December 1 through December 31 2017

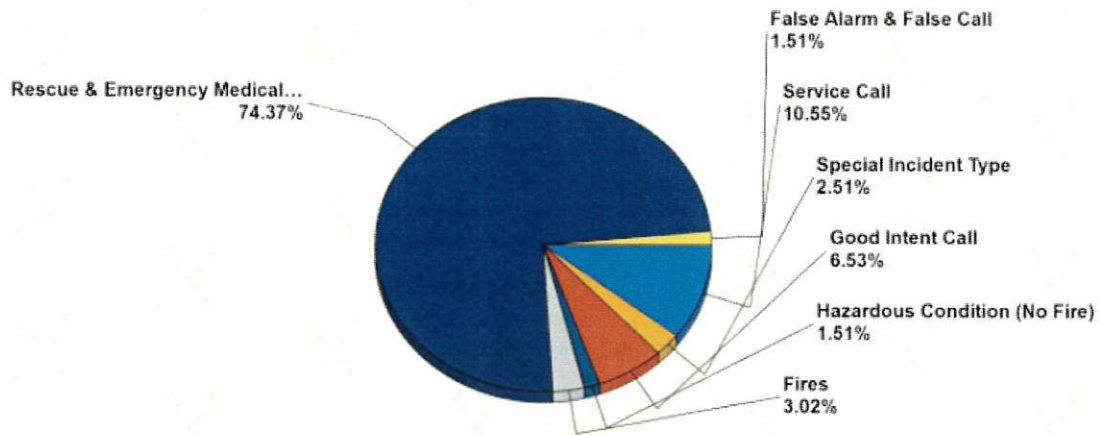
AGENCY	# INCIDENTS
Scappoose Fire District	200

Call Total December 1 through December 31 2016

AGENCY	# INCIDENTS
Scappoose Fire District	185

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		148	
FIRE		51	
TOTAL		199	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
4386	0	0	2
E431	0	0	3
M431	70	73	101
M432	26	27	39
M433	0	0	1
TOTAL	96	100	146
PRE-INCIDENT VALUE		LOSSES	
\$263,680.00		\$69,330.00	
CO CHECKS			
424 - Carbon monoxide incident		2	
TOTAL		2	
MUTUAL AID			
Aid Type		Total	
Aid Given		2	
Aid Received		4	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
114		57.29	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
CRFR Administration	0:02:59	0:06:31	
Scappoose Station	0:07:17	0:13:02	
AVERAGE FOR ALL CALLS		0:07:52	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
CRFR Administration	0:00:02	0:00:02	
Scappoose Station	0:03:00	0:07:55	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Scappoose Fire District		135:48	

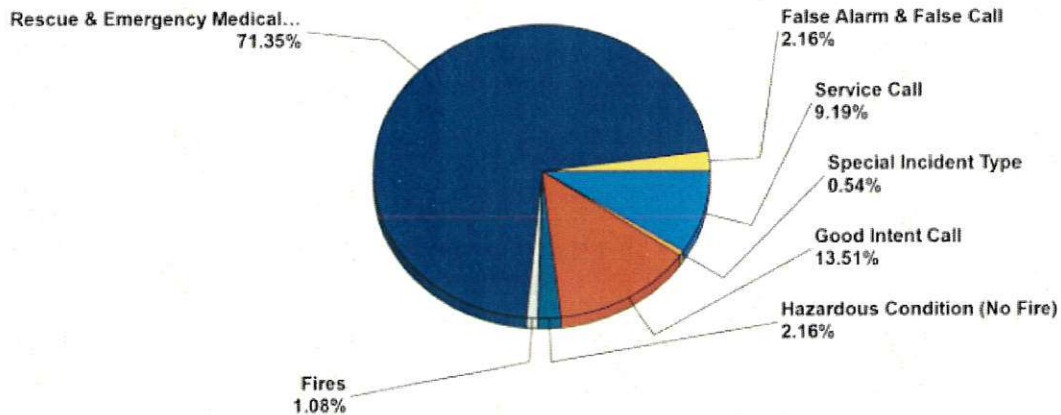
December 2017



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	6	3.02%
Rescue & Emergency Medical Service	148	74.37%
Hazardous Condition (No Fire)	3	1.51%
Service Call	21	10.55%
Good Intent Call	13	6.53%
False Alarm & False Call	3	1.51%
Special Incident Type	5	2.51%
TOTAL	199	100.00%

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	2	1.01%
113 - Cooking fire, confined to container	1	0.50%
114 - Chimney or flue fire, confined to chimney or flue	1	0.50%
131 - Passenger vehicle fire	1	0.50%
141 - Forest, woods or wildland fire	1	0.50%
321 - EMS call, excluding vehicle accident with injury	127	63.82%
322 - Motor vehicle accident with injuries	8	4.02%
324 - Motor vehicle accident with no injuries.	12	6.03%
331 - Lock-in (if lock out, use 511)	1	0.50%
413 - Oil or other combustible liquid spill	1	0.50%
424 - Carbon monoxide incident	2	1.01%
550 - Public service assistance, other	1	0.50%
551 - Assist police or other governmental agency	4	2.01%
554 - Assist invalid	15	7.54%
571 - Cover assignment, standby, moveup	1	0.50%
611 - Dispatched & cancelled en route	9	4.52%
622 - No incident found on arrival at dispatch address	2	1.01%
651 - Smoke scare, odor of smoke	1	0.50%
671 - HazMat release investigation w/no HazMat	1	0.50%
733 - Smoke detector activation due to malfunction	2	1.01%
745 - Alarm system activation, no fire - unintentional	1	0.50%
900 - Special type of incident, other	4	2.01%
911 - Citizen complaint	1	0.50%
TOTAL INCIDENTS:	199	100.00%

December 2016



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	1.08%
Rescue & Emergency Medical Service	132	71.35%
Hazardous Condition (No Fire)	4	2.16%
Service Call	17	9.19%
Good Intent Call	25	13.51%
False Alarm & False Call	4	2.16%
Special Incident Type	1	0.54%
TOTAL	185	100.00%

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	0.54%
112 - Fires in structure other than in a building	1	0.54%
321 - EMS call, excluding vehicle accident with injury	115	62.16%
322 - Motor vehicle accident with injuries	2	1.08%
324 - Motor vehicle accident with no injuries.	15	8.11%
412 - Gas leak (natural gas or LPG)	1	0.54%
444 - Power line down	2	1.08%
461 - Building or structure weakened or collapsed	1	0.54%
542 - Animal rescue	1	0.54%
551 - Assist police or other governmental agency	2	1.08%
553 - Public service	1	0.54%
554 - Assist invalid	9	4.86%
561 - Unauthorized burning	4	2.16%
611 - Dispatched & cancelled en route	17	9.19%
622 - No incident found on arrival at dispatch address	6	3.24%
631 - Authorized controlled burning	1	0.54%
652 - Steam, vapor, fog or dust thought to be smoke	1	0.54%
733 - Smoke detector activation due to malfunction	3	1.62%
736 - CO detector activation due to malfunction	1	0.54%
900 - Special type of incident, other	1	0.54%
TOTAL INCIDENTS:	185	100.00%

December 2017

ZONE	NUMBER OF CALLS
CRFR-71 - CRFR ST. Helens Response Area	13
CRFR-91 - CRFR Rainer Response Area	1
OD - Amb Serv Area - Any responses outside Fire District boundaries but in ASA / RG 22 & 29	1
OD - Other - Out of District - Other	3
Rural - Unincorporated areas further from the city / RG 35 & 36	19
Suburban - Area surrounding the city/ un-hydranted area RG 33 & 34	59
Urban - Hydranted area in the city area Rg 31	104
TOTAL:	200

December 2016

ZONE	NUMBER OF CALLS
CRFR-71 - CRFR ST. Helens Response Area	15
CRFR-72 - CRFR Fairgrounds Response Area	1
CRFR-91 - CRFR Rainer Response Area	2
Marine - Anything on the Columbia River/ Multnomah Channel RG 30	1
OD - Amb Serv Area - Any responses outside Fire District boundaries but in ASA / RG 22 & 29	2
OD - Other - Out of District - Other	1
Rural - Unincorporated areas further from the city / RG 35 & 36	24
Suburban - Area surrounding the city/ un-hydranted area RG 33 & 34	41
Urban - Hydranted area in the city area Rg 31	98
TOTAL:	185

ANSWERS	# INCIDENTS
USER-DEFINED FIELD: Response Group (Required)	
Joint Duty Officer Response	11
Mutual Aid	7
RG 29	1
RG 31	104
RG 33	19
RG 34	37
RG 35	15
RG 36	5

USER-DEFINED FIELD: What type of hit was this? (Required)	
Double Hit	42
N/A	153
Triple Hit	4

USER-DEFINED FIELD: Was this a billable call (ie. Did we transport someone to the hospital)? (Required)	
N/A	25
No	74
Yes	100

USER-DEFINED FIELD: Did you contact MRH OHSU? (EMS Calls Only; This is separate from Contact Medical Control / HEAR) (Required)	
N/A (For Fire and other non EMS Calls)	37
No	157
Yes	5

USER-DEFINED FIELD: Was there a Joint Duty Officer Involved in this call from CRFR(Respond)? (Required)	
No	192
Yes	7

USER-DEFINED FIELD: Was this a cardiac / respiratory arrest where CPR was initiated? (CARES) (Required)	
No	166
This was not a medical call	33

December 2017

Count Of Days With Same Incident Count

INCIDENTS PER DAY	COUNT OF DAYS
2	2
3	1
4	4
5	3
6	8
7	5
8	2
9	2
10	2
12	2

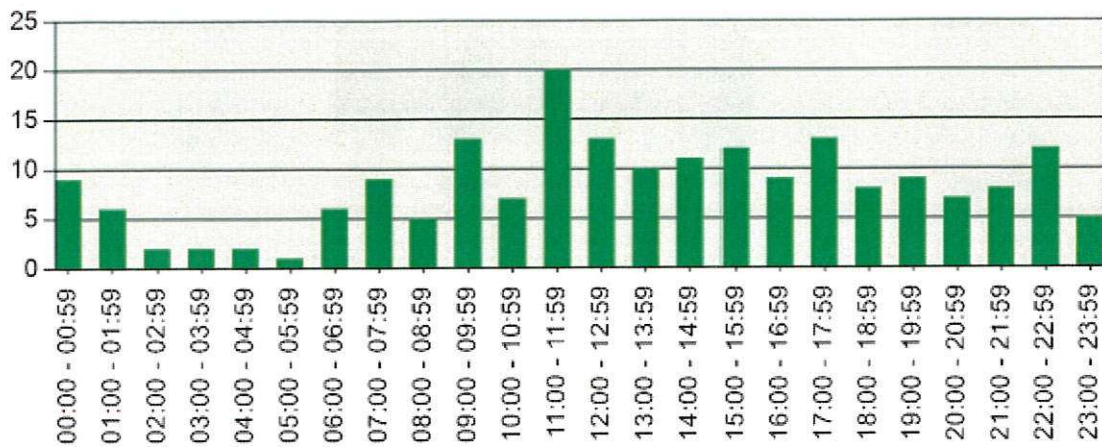
December 2016

Count Of Days With Same Incident Count

INCIDENTS PER DAY	COUNT OF DAYS
0	1
2	2
3	4
4	5
5	4
6	3
7	3
8	2
9	3
10	2
11	1
16	1

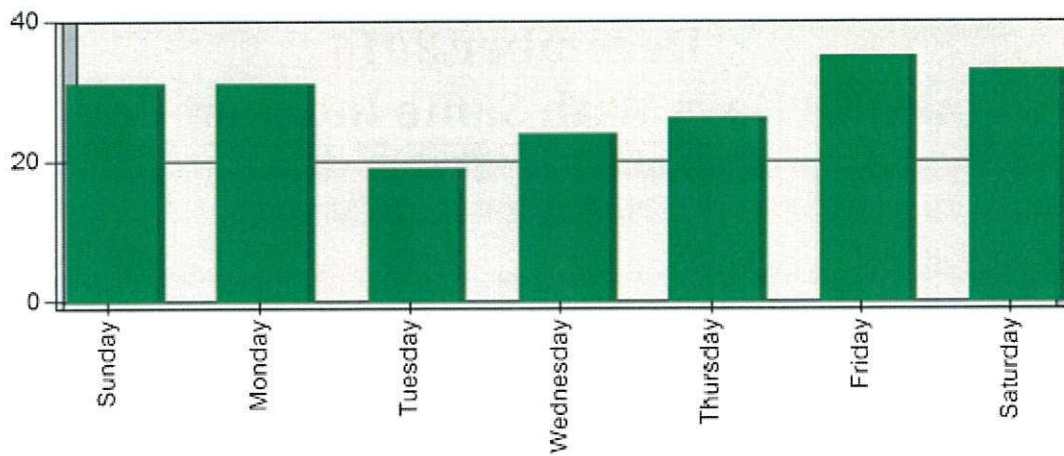
Incidents by Hour for Date Range

Start Date: 12/01/2017 | End Date: 12/31/2017



Incidents by Day of the Week for Date Range

Start Date: 12/01/2017 | End Date: 12/31/2017



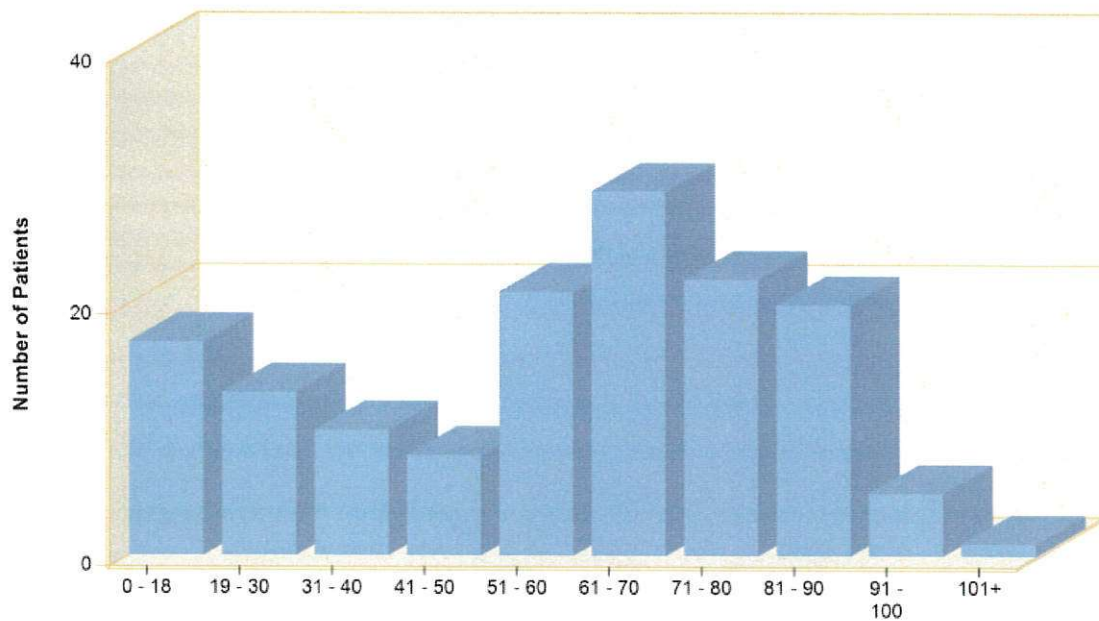
DAY OF THE WEEK	# INCIDENTS
Sunday	31
Monday	31
Tuesday	19
Wednesday	24
Thursday	26
Friday	35
Saturday	33

TOTAL

199

Patient Age Breakdown for Date Range (NEMSIS 2 Incidents Only)

Start Date: 12/01/2017 | End Date: 12/31/2017



AGE RANGE	# PATIENTS
0 - 18	17
19 - 30	13
31 - 40	10
41 - 50	8
51 - 60	21
61 - 70	29
71 - 80	22
81 - 90	20
91 - 100	5
101+	1

HOSPITAL DESTINATION	# TRANSPORTS
Doernbecher Children's Hospital	1
Kaiser Westside Medical Center	8
Legacy Emanuel Hospital	15
Legacy Good Samaritan Hospital	53
Oregon Health and Sciences University Hospital	14
Providence Portland Medical Center	1
Providence St. Vincent Medical Center	4
Randall Children's Hospital	4

SCAPPOOSE RURAL FIRE PROTECTION DISTRICT

2018-2019 BUDGET CALENDAR

January 11, 2018	7:00 P.M.	Board Meeting Appoint Budget Officer Approve Budget Calendar Major Budget Item Discussion
February 6, 2018	7:00 P.M.	Major Budget Item Discussion
March 8, 2018	7:00 P.M.	Board Meeting Major Budget Item Discussion
April 11, 2018		1 st Notice of Budget Committee Meeting Notice on website www.srfd.us
April 12, 2018	7:00 P.M.	Board Meeting Final Direction on Major Budget Items
April 20, 2018		2 nd Notice of Budget Committee Meeting Published in Spotlight
May 3, 2018	7:00 P.M.	Budget Committee Meeting Board Meeting follows
May 25, 2018		Notice of Budget Hearing Published in Spotlight
June 7, 2018	7:00 P.M.	Budget Hearing Board Meeting follows with Budget Adoption, Appropriation, and Tax Imposition
July 16, 2018		Deadline for Budget Documents delivered To County Assessors

Steve Wahls
4707 NE 12th Ave
Portland, OR 97211

51377 Old Portland Rd
Scappoose, OR 97056

January 8, 2018

Scappoose Fire Department
52751 Columbia River Hwy.
Scappoose, OR 97056

Scappoose Police Department
33568 E. Columbia Avenue
Scappoose, OR 97056

Dear Scappoose Fire & Police Department Professionals:

I wanted to personally thank many of you who attended my rather unconventional (gear up) landing at the Scappoose Airport last Tuesday evening. What was a somewhat surreal- and humbling- end to my local night practice flight was wrapped up efficiently and in a professional manner, with all the needed connections being made.

It was reassuring to have all your lights shining on the runway to protect against any other aircraft wanting to occupy the same space at the same time, and to make mobilizing the plane more safe and efficient.

It is a privilege to have you serve me, and to continue to work alongside you in the Scappoose community.

Sincerely,

A handwritten signature in black ink, appearing to read 'Steve Wahls', with a stylized flourish at the end.

Steve Wahls



Scappoose
Fire District

Greisen, Michael <mgreisen@srfd.us>

Thank You So Much!

1 message

Lanene Waters <naturesbeautys1@gmail.com>

Mon, Jan 1, 2018 at 10:18 PM

To: Mgreisen@srfd.us

Dear Chief Mike Greisen,

Thank you so much for all your crew coming here to California to help us here in the Sespe Wilderness and Fillmore!

It's hard to put in words how much we appreciated your help. I live in Fillmore & it was scary watching the fire coming

down the hill. All of you are very much appreciated for everything that you did.

Can't say THANK YOU enough!

Blessings, Lanene



Scappoose
Fire District

Greisen, Michael <mgreisen@srfd.us>

Thank you

1 message

ALBERT MENDEZ <al_bert23@hotmail.com>

Sat, Dec 30, 2017 at 4:31 PM

To: "Mgreisen@srfd.us" <Mgreisen@srfd.us>

Chief,

Thank you and your crew for protecting our town of Fillmore ca. We appreciate the work you and your crew did. You are our heros!

Albert Mendez

Sent from my iPhone

[Danielle Jones](#)

December 30, 2017 at 5:49pm · [Fillmore, CA](#) ·

Do any of my St. Helens family know this man or any of his crew? All of us in Fillmore are so very thankful for the amazing work they did to save our small town!

For Fire Fighters

Please write a note to Chief Mike Greisen of Columbia River Oregon letting him know how much we appreciate his crew that came down and fought the fire in the Sespe Wilderness and Fillmore. As we know, the usual resources were over extended and therefore it was imperative to have teams from other states involved. Hopefully, we will never need this sort of assistance again, but if we do, it is helpful that this chief know that his team was needed and appreciated. Address and email below.

Happy New Year!

SW

Chief Mike Greisen
Columbia River Fire & Rescue
270 Columbia Blvd.
St. Helens OR 97051
Mgreisen@srfd.us

New 54m ago

3301 Goodenough Road
Fillmore, CA 93015
January 9, 2018

Chief Mike Greisen
Columbia River Fire & Rescue
270 Columbia Blvd.
St. Helens, OR 97051
Mgreisen@srfd.us

Dear Chief Mike Greisen:

A day at the Van Trees ranch doesn't hurt. We do not wake up to the sound of trash trucks backing up nor leaf blowers. We awaken to the smell of wildflowers which bloom year-round here in sunny SoCal and listen to the ducks quack at delicious mosquitos next to our 'beach' named Swallows Nest. We don't pick up a daily paper at the end of our driveway and rarely see a neighbor to wave to as we all value privacy afforded us here.

At night, we sit outside in the dark, dark black and watch stars wink and shoot. We are able to relax and appreciate. We 'get away' every day and are envied as friends and family pass saying, 'you get to camp all the time!' And we smile at our dog who bounces and raises hell Every. Single. Day. because we know we are not disturbing anyone.

We noticed our resident the Fantastic Mr. Fox standing at the edge of the ranch lawn late one night. While a wild fellow, he stared over at us from the trees after watching fire crews fight. *Your* fire crews. Survival was at once an understatement and understood.

We made coffee and offered use of the facilities for those brave who risked their lives successfully preserving this amazing space; it was the very least we could do. Living and loving is here and beyond precious. Those in your employ know the language of this refuge; this haven.

We will always remember that it was saved and protected because of expertise, devoted training, heart and soul.

Sincerely,

Respective Van Trees Occupants



Scappoose
Fire District

Greisen, Michael <mgreisen@srfd.us>

Fillmore, Ca fire

1 message

Carol Parker <carol3parker@gmail.com>

Wed, Jan 10, 2018 at 2:47 PM

To: Mgreisen@srfd.us

Dear Chief Mike Greisen,

I personally am "thanking you" and your crew for fighting the fires in the Sespe Wilderness and Fillmore. My husband and I live near the high school and watched the fire on the mountain slowly creep down. It was a stressful time for all of us and we are so grateful to all of you that you would lay your life down to save others. As I learned from the fire fighter's prayer, I want to fill my calling and give the best in me. Our hearts go out to the two people that perished during the Thomas fire, they will not be forgotten. Now it's the time to rebuild and come back better than ever!

Respectfully,

Carol Parker-Reilly