



ADOPTED BUDGET DOCUMENTS

2016/17

Scappoose RFPD



BUDGET MESSAGE

Attached is the budget document for fiscal year 2016/2017. We have included a budget workbook which contains detailed information about the proposed budget's line items. This workbook is for information only and is not part of the legal document.

The proposed budget is balanced. The revenue estimated to be received from taxes to operate the District is just that, an estimate. Since the County Assessors provide the estimate prior to updated property assessments, we do not receive an exact funding amount.

Approval of this budget does not guarantee a particular expenditure. However, it does provide for community involvement in planning for the future. It has been a goal of the Fire District to be frugal in spending; not spending the funds if needs or conditions change.

The budget committee reviews and, if a majority of the committee feels it is necessary, revises the proposed budget. The committee must ultimately balance each fund and approve the budget. The Board of Directors cannot increase expenditures in a fund by more than 10% unless it reconvenes the budget committee.

GENERAL INFORMATION

In May 2011, voters of the Fire District renewed the current 5-year operational levy through June 30, 2017. The levy provides funding for (2) firefighter/paramedics on rotating 24-hour shifts and a Division Chief/Training Officer to oversee the training aspects of the District. We are currently going to the voters with a 5-year tax levy that will start at the end of our current levy. We are asking the community for an increase of 30 cents for a total of \$1.24 levy to be able to continue the ambulance service. Legacy Health system has stated that they plan to move their urgent care facility from St Helens to Scappoose which could cause an instant increase of up to 240 ambulance transfers a year to Portland area hospitals. We are currently unable to support this large of an influx of transfers without additional resources.

The District responded to 1,849 emergency incidents during 2015, an 8% increase over the prior year. The workbook contains a breakdown of this number by major incident types.

Scappoose Fire District has been working with Columbia River Fire and Rescue on how we can work together to share management resources to better serve our communities. We are currently in communication with them on a two year Intergovernmental agreement to have one Fire Chief between the two agencies and share each other's Division Chiefs. This agreement can be canceled at any time with a 90 day notice. This budget will show some income and expenses for this agreement.

BUDGET HIGHLIGHTS

GENERAL FUND RESOURCES RECEIVED

Tax Turnover 2016/2017 – We anticipate receiving 93% of the county's estimated property tax. The estimated valuation increased by 3% to almost \$1.1 billion. Based on the talks with Columbia River Fire & Rescue, we increased Miscellaneous Income to account for the income from the Intergovernmental agreement.

GENERAL FUND PERSONNEL SERVICES

We have increased personnel funding to assist the District in hiring part time EMT's or Paramedics to help provide more ambulance service because there is increased demand. Last year we set aside funds to respond to the outcome of PERS litigation. With the projections to increase PERS rates by 20% or more starting July 2017, we increased this amount.

GENERAL FUND MATERIAL AND SERVICES

As our emergency response apparatus and buildings get older, we have to increase maintenance budgets. The cost of doing business and number of emergency incidents continue to rise, requiring more supplies and equipment.

GENERAL FUND CAPITAL OUTLAY

The funds for Capital Outlay purchases are about the same as last year. Items that cost more than \$1,000 and last longer than 1 year are considered Capital Outlay. The purchase threshold for items considered capital outlay was set by the Board of Directors.

GRANT FUND

This fund was established to meet reporting requirements associated with a federal grant the District received which permitted the hiring of 2.0 FTE FIRE/EMS personnel. We hired the two positions in October 2015 and they have helped the District meet increased demand. The grant expires in 2017.

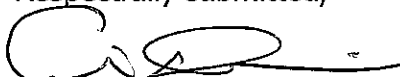
RESERVE FUNDS

The Real & Personal Property Reserve Fund accumulates funds for major purchases. The current local option levy continues to allow the District to set aside funds for ambulance replacement. We anticipate ordering a new ambulance next year to replace our 1999 ambulance.

Personnel Services Reserve Fund - The District is a reimbursing employer for unemployment purposes. If an employee were to collect unemployment, the employee would receive the regular unemployment benefits through the State of Oregon and the State would bill the District. As a reimbursing employer, the District has saved more than \$110,000. However, this is a personnel liability and is budgeted in the Personnel Services Reserve Fund.

I hope this information is helpful to you for this budget period. If you need additional information before the May 5th budget meeting or have ideas to assist the District in the budget process, please feel free to contact me at 503-543-5026 or mgreisen@srfd.us.

Respectfully submitted,



Chief Michael Greisen
Budget Officer

SCAPPOOSE FIRE DISTRICT

2015 – 2016

| | <u>Board of Directors</u> | | Position |
|---|---------------------------|---------|----------|
| David Sorenson 57149 Mollenhour Rd Scappoose OR 97056 | 503-543-6740 | 6/30/19 | 1 |
| Ron Cairns 51773 SE 7 th Street Scappoose OR 97056 | 503-543-7089 | 6/30/19 | 2 |
| David Graham 32431 EJ Smith Rd Scappoose OR 97056 | 503-543-6768 | 6/30/17 | 3 |
| David E. Grant 50776 Dike Rd Scappoose OR 97056 | 503-734-8871 | 6/30/19 | 4 |
| Andy Kriek 51530 Bankston Rd Scappoose OR 97056 | 503-543-2770 | 6/30/17 | 5 |
| | <u>Budget Committee</u> | | |
| Susan Reeves PO Box 61 Scappoose OR 97056 | | 1/31/18 | 6 |
| Brian Gray 32311 Viewcrest Drive Warren OR 97053 | | 1/31/17 | 7 |
| Trish Brown 54472 Dahlgren Road Scappoose OR 97056 | | 1/31/17 | 8 |
| Aaron Schrotzberger 33292 SW Park Drive Scappoose OR 97056 | | 1/31/17 | 9 |
| Richard Dew, Jr 50601 Fir Ridge Avenue Scappoose OR 97056 | | 1/31/18 | 10 |

4/22/16

SCAPPOOSE RURAL FIRE PROTECTION DISTRICT

2016 - 2017 BUDGET CALENDAR

| | | |
|-------------------|-----------|--|
| February 11, 2016 | 7:00 P.M. | Board Meeting Appoint Budget Officer Approve Budget Calendar Major Budget Item Discussion |
| March 10, 2016 | 7:00 P.M. | Board Meeting Major Budget Item Discussion |
| April 12, 2016 | | 1 st Notice of Budget Committee Meeting Notice on website www.srfd.us |
| April 14, 2016 | 7:00 P.M. | Board Meeting Final Direction on Major Budget Items |
| April 20, 2016 | | 2 nd Notice of Budget Committee Meeting Published in Chronicle |
| May 5, 2016 | 7:00 P.M. | Budget Committee Meeting Board Meeting follows |
| May 25, 2016 | | Notice of Budget Hearing Published in Chronicle |
| June 9, 2016 | 7:00 P.M. | Budget Hearing Board Meeting follows with Budget Adoption, Appropriation, and Tax Imposition |
| July 15, 2016 | | Budget Documents to County Assessors |



SCAPPOOSE RURAL FIRE PROTECTION DISTRICT

P.O. Box 625 • 52751 Columbia River Hwy. • Scappoose, Oregon 97056
Phone: (503) 543-5026 • FAX: (503) 543-2670 • www.srfd.us

RESOLUTION No. 2016-01 2016-2017 Budget Adoption

RESOLUTION ADOPTING THE BUDGET

BE IT RESOLVED that the Board of Directors of the Scappoose Rural Fire Protection District hereby adopts the budget for fiscal year 2016-2017 in the total amount of \$ 5,298,623. * This budget is now on file at Scappoose Fire Station, 52751 Columbia River Highway in Scappoose, Oregon.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2016, for the following purposes:

General Fund

| | |
|--|---------------------|
| <u>Organizational Unit - Fire & Emergency Medical Services</u> | |
| Personnel Services..... | 2,674,560 |
| Materials & Services..... | 729,000 |
| Capital Outlay..... | 60,500 |
| <u>Not Allocated to Organizational Unit</u> | |
| Interfund Revenue Transfer..... | 118,080 |
| Contingency..... | 200,000 |
| Total..... | \$ 3,782,140 |

Grants Fund

| | |
|-----------------------------------|-------------------|
| Fire & Emergency Medical Services | 216,780 |
| Total..... | \$ 216,780 |

Real & Personal Property Reserve Fund

| | |
|-----------------------------------|-------------------|
| Fire & Emergency Medical Services | 433,903 |
| Reserved for Future Expenditure | 5,000 |
| Total..... | \$ 438,903 |

Personnel Liability Reserve Fund

| | |
|-----------------------------------|-------------------|
| Fire & Emergency Medical Services | 209,800 |
| Reserved for Future Expenditure | 1,000 |
| Total..... | \$ 210,800 |

| | |
|--|-----------------------|
| Total APPROPRIATIONS, All Funds | \$ 4,642,623 |
| Total Unappropriated and Reserve Amounts, All Funds | 656,000 |
| TOTAL ADOPTED BUDGET | \$ 5,298,623 * |

(*amounts with asterisks must match)

RESOLUTION IMPOSING THE TAX

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2016-2017:

- (1) At the rate of \$ 1.1145 per \$1000 of assessed value for permanent rate tax;
- (2) At the rate of \$ 0.9400 per \$1000 of assessed value for local option tax; and

RESOLUTION CATEGORIZING THE TAX

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

Subject to the General Government Limitation

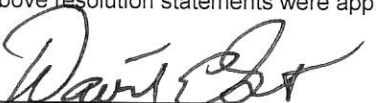
Permanent Rate Tax.....\$ 1.1145 /\$1,000
Local Option Tax.....\$ 0.9400 /\$1,000

Excluded from Limitation

None

The above resolution statements were approved and declared adopted on June 9, 2016.

By:


David Grant - Board President

By:


Andy Kriech - Secretary/Treasurer

Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment or Charge on Property

To assessors of Columbia & Multnomah Counties

FORM LB-50
2016-2017

- Be sure to read instructions in the Notice of Property Tax Levy Forms and Instruction booklet

☐ Check here if this is an amended form.

The **Scappoose Rural Fire Protection Dist.** has the responsibility and authority to place the following property tax, fee, charge or assessment

District Name

on the tax roll of **Columbia & Multnomah** Counties. The property tax, fee, charge or assessment is categorized as stated by this form.

County Name

| | | | | |
|-----------------------------|----------------------|---------------------|---------------------------|------------------|
| P.O. 625 | Scappoose | OR | 97056 | 6/13/2016 |
| Mailing Address of District | City | State | ZIP code | Date |
| Janine Salisbury | Finance/Admin | 503.543.5026 | jsalisbury@srfd.us | |
| Contact Person | Title | Daytime Telephone | Contact Person E-Mail | |

CERTIFICATION - You **must** check one box if your district is subject to Local Budget Law.

- ☒ The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.
- ☐ The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.456.

PART I: TAXES TO BE IMPOSED

| | | Subject to General Government Limits Rate -or- Dollar Amount | Excluded from Measure 5 Limits Dollar Amount of Bond Levy |
|---|-----|--|--|
| 1. Rate per \$1,000 or Total dollar amount levied (within permanent rate limit) . . . | 1 | 1.1145 | |
| 2. Local option operating tax | 2 | \$0.94 | |
| 3. Local option capital project tax | 3 | 0 | |
| 4. City of Portland Levy for pension and disability obligations | 4 | 0 | |
| 5a. Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001 | 5a. | 0 | |
| 5b. Levy for bonded indebtedness from bonds approved by voters on or after October 6, 2001 | 5b. | 0 | |
| 5c. Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b) | 5c. | 0 | |

PART II: RATE LIMIT CERTIFICATION

| | | |
|--|---|--------|
| 6. Permanent rate limit in dollars and cents per \$1,000 | 6 | 1.1145 |
| 7. Election date when your new district received voter approval for your permanent rate limit | 7 | n/a |
| 8. Estimated permanent rate limit for newly merged/consolidated district | 8 | n/a |

PART III: SCHEDULE OF LOCAL OPTION TAXES - Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

| Purpose (operating, capital project, or mixed) | Date voters approved local option ballot measure | First tax year levied | Final tax year to be levied | Tax amount -or- rate authorized per year by voters |
|---|---|--------------------------|--------------------------------|---|
| Mixed Levy | 5/17/2011 | 7/1/2012 | 6/30/2017 | \$0.94 |
| | | | | |

Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES

| Description | Subject to General Government Limitation | Excluded from Measure 5 Limitation |
|-------------|--|------------------------------------|
| 1 None | | |
| 2 | | |

If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

The authority for putting these assessments on the roll is ORS ___ n/a

AFFIDAVIT OF PUBLICATION

COUNTY OF COLUMBIA
STATE OF OREGON SS.

I, Don Patterson, being first duly sworn, depose and say that I am The Publisher of The Chronicle, a newspaper of general circulation, as defined by sections ORS 193.010 and 193.020, printed and published at St. Helens, in the aforesaid county and state; that the

Scappoose Rural Fire
Protection District

Budget Hearing Notice
June 9, 2016

1 (one) successive and
consecutive weeks in the
following issues:

May 25, 2016

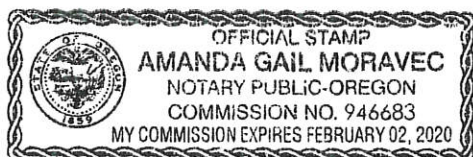
Don Patterson

Don Patterson

Subscribed and sworn before
me this

31st day of May, 2016

Amanda Gail Moravec



CH16-0427

FORM LB-1

NOTICE OF BUDGET HEARING

A public meeting of the Scappoose Rural Fire Protection District will be held on Thursday, June 9, 2016 at 7:00 p.m. at 52751 Columbia River Highway, Scappoose, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2016 as approved by the Scappoose Rural Fire Protection District Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at 52751 Columbia River Highway, Scappoose, Oregon between the hours of 9:00 a.m. and 4:00 p.m. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as used the preceding year.

Contact: Janine Salisbury, Finance/Admin Telephone: 503-543-5026 Email: jsalisbury@sfid.us

| FINANCIAL SUMMARY - RESOURCES | | Adopted Budget | | Approved Budget | |
|---|--|---------------------|--|---------------------|--|
| Actual Amount | | This Year 2015-2016 | | Next Year 2016-2017 | |
| 2014-2015 | | 1,989,349 | | 1,826,763 | |
| TOTAL OF ALL FUNDS | | 1,989,349 | | 1,826,763 | |
| Beginning Fund Balance/Net Working Capital | | 477,343 | | 455,850 | |
| Fees, Licenses, Permits, Fines, Assessments & Other Service Charges | | 18,913 | | 233,030 | |
| Federal, State and all Other Grants, Gifts, Allocations and Donations | | 0 | | 0 | |
| Revenue from Bonds and Other Debt | | 20,000 | | 6,000 | |
| Interfund Transfers / Internal Service Reimbursements | | 208,332 | | 184,200 | |
| All Other Resources Except Current Year Property Taxes | | 2,068,651 | | 2,098,000 | |
| Current Year Property Taxes Estimated to be Received | | 4,782,388 | | 4,902,397 | |
| Total Resources | | 7,775,099 | | 8,299,080 | |
| FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION | | 2,775,099 | | 3,101,140 | |
| Personnel Services | | 689,045 | | 729,000 | |
| Materials and Services | | 310,693 | | 494,403 | |
| Capital Outlay | | 20,000 | | 6,000 | |
| Interfund Transfers | | 0 | | 200,000 | |
| Contingencies | | 0 | | 656,000 | |
| Unappropriated Ending Balance and Reserved for Future Expenditure | | 2,986,494 | | 4,902,397 | |
| Total Requirements | | 2,986,494 | | 5,298,623 | |
| FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM * | | 2,986,494 | | 5,298,623 | |
| Name of Organizational Unit or Program | | 2,986,494 | | 5,298,623 | |
| FTE for that unit or program | | 14 | | 17.5 | |
| Name: Fire/Emergency Medical Services (EMS) | | 2,986,494 | | 5,298,623 | |
| FTE | | 14 | | 17.5 | |
| Total FTE | | 14 | | 17.5 | |

STATEMENT OF CHANGES IN ACTIVITIES AND SOURCES OF FINANCING *

Calls continue to increase, causing greater need for technical training, upgraded equipment, and more staff. The District explores all opportunities to meet these needs with best practice cost-effective methods. The two-year federal grant to hire two firefighter/emergency medical technicians expires October, 2017. These two positions are not sustainable with current tax revenues. Therefore, the District is asking voters to approve an increased rate in the local option renewal that takes effect for property taxes due November, 2017. The District also increased ambulance rates. The increased revenue will be used to hire part-time medical only staff during peak call hours. Finally, Scappoose Fire District and Columbia River Fire & Rescue are entering into a two-year agreement to share administrative staff. This will permit greater staff specialization. The districts hope to achieve efficiencies that will help meet increased administrative needs without hiring more staff.

| PROPERTY TAX LEVIES | | Rate or Amount Imposed | | Rate or Amount Imposed | |
|---|--|---------------------------------------|--|---|--|
| 2014-2015 | | This Year 2015-2016 | | Next Year 2016-2017 | |
| Permanent Rate Levy (rate limit: \$1.145 per \$1,000) | | \$1.145 | | \$1.145 | |
| Local Option Levy | | \$0.94 | | \$0.94 | |
| LONG TERM DEBT | | Estimated Debt Outstanding on July 1. | | Estimated Debt Authorized, But Not Incurred on July 1 | |
| Bonds or Other Borrowings | | \$0 | | \$0 | |

MINUTES OF THE SCAPPOOSE RURAL FIRE PROTECTION DISTRICT BUDGET COMMITTEE MEETING, MAY 5, 2016 SCAPPOOSE FIRE STATION, SCAPPOOSE, OREGON.

ATTENDANCE: Budget Committee members: T. Brown, S. Grant, A. Kriek, D. Grant, S. Reeves, A. Schrotzberger, D. Sorenson, B. Gray, and D. Graham. R. Dew was excused.

ALSO PRESENT: Fire Chief M. Greisen, and J. Salisbury.

AUDIENCE: Lt. R.Anderson, FF M.Schoof, FF L.Gandara, and D/C J. Pricher

CALL TO ORDER: Board President Grant called the meeting to order at 7:00 p.m.

INTRODUCTION: President Grant welcomed everyone. Each person in attendance introduced themselves.

ELECTIONS: President Grant opened nominations for Budget Committee Chairman.

Motion made by Mr. Gray to nominate Ms. Brown for Budget Committee Chairman. Second by Ms. Reeves. With no further nominations, the President called for the vote.

Motion carried unanimously.

President Grant opened nominations for Budget Committee Secretary.

Motion made by Mr. Kriek to nominate Mr. Graham for Budget Committee Secretary. Second by Mr. Gray. With no further nominations, the President called for the vote.

Motion carried unanimously.

Motion made by Ms. Brown to designate Ms. Salisbury as recording secretary. Second by Ms. Reeves.

Motion carried unanimously.

MINUTES: Budget Chairman Brown opened the floor for any corrections or additions to the 2015 Budget Committee meeting minutes.

Motion made by Mr. Gray to approve the minutes from the May 7, 2015 Budget Committee meeting. Second by Mr. Graham.

Motion carried unanimously.

PUBLIC: No comments.

BUDGET PRESENTATION: Budget Officer Chief Greisen read the Budget Message aloud, which included reminding the Committee members of their fiscal powers. Their duty is to establish a maximum for total expenditures for each fund and approve the budget. Upon approval, the committee will certify the tax rate.

Chairman Brown explained that the committee will work through the budget and workbook page-by-page and open for discussion on each page.

RESOURCES, GENERAL FUND

Chairman Brown opened the floor for questions and reviewed the Resource page of the workbook and budget.

Chief Greisen drew the Committee's attention to budgeted income and expense related to the possible InterGovernmental Agreement (IGA) with Columbia River Fire & Rescue. Mr. Gray asked Chief to discuss possible savings from the IGA relative to the local option levy renewal increase. Chief Greisen said yes, we may save money on administration, but it must be put immediately toward "boots on the ground." We need to keep the two grant-funded staff after the grant expires in 2017. Chief said that the local option levy is primarily intended to run the ambulance service. Ms. Brown said she wished she had been given information about the 2017-2022 renewal levy by the board so that she had answers for the questions she received from the local community. President Grant and Chief Greisen apologized.

PERSONNEL SERVICES

Chairman Brown opened the floor for questions and reviewed the Personnel Services page of the budget and pages in the workbook. Reviewed and discussed. Mr. Gray asked about the increase in health insurance from the projected to the new budget. Chief explained that a division chief retired in September and this position was not filled. Consequently the District's health insurance expense for 2015-16 does not reflect the full amount for budgeted staffing.

MATERIALS AND SERVICES

Chairman Brown opened the floor for questions and reviewed the Materials and Services page of the budget and pages in the workbook. Reviewed and discussed. Mr. Schrotzberger asked why physician adviser

services expense was increased. Chief Greisen explained that this line item also includes a \$2,000 payment to OHSU. Chairman Brown noted that the overage in Maintenance of Equipment exceeded 10% of the budget amount. Chief explained, since the District prepares its legal budget using the broad appropriation categories, the 10% limitation in exceeding the budget applies to the entire category of Materials & Services and not to the individual line items.

Mr. Sorenson asked about grant-funded fire-fighting foam. Chief said that the District has applied for this, but it is usually given to departments with specialized hazmat teams.

Mr. Gray asked about the \$25,000 increase in Training on the FF & EMS Training budget. Chief Pricher explained that the volunteer coordinator grant shared with CRF&R expires next year and the District will have to spend more to provide this service. Mr. Schrotzberger asked why officer training was down. Chief Pricher explained that requests for officer training were down and the District is waiting to identify the specific needs associated with new hires before reallocating amounts.

CAPITAL OUTLAY

Chairman Brown opened the floor for questions and reviewed the Capital Outlay lines of the budget and pages in the workbook.

GRANTS FUND

Chairman Brown opened the floor for questions and reviewed the Grants Fund page in the budget and in the workbook.

REAL & PERSONAL PROPERTY RESERVE FUND

Chairman Brown opened the floor for questions and reviewed the Real & Personal Property Reserve Fund page in the budget and in the workbook. Mr. Gray asked about the amounts budgeted in Apparatus which were not spent. Mr. Sorenson and Chief Greisen explained that those represented accumulations toward the full price of the needed equipment. The District plans to order a new ambulance in 2016-17 since there is now enough money in the ambulance reserve line item.

PERSONNEL SERVICES RESERVE FUND

Chairman Brown opened the floor for questions and reviewed the Personnel Services Reserve Fund page in the budget and in the workbook.

Having completed the page by page review, Chairman Brown re-opened the floor for any additional questions on any aspect of the budget. There were no further questions.

Chairman Brown then opened the floor for motions to approve the budget.

APPROVAL:

Motion made by Mr. Grant to approve page #1, General Fund Resources for \$4,432,140 as presented. Second by Ms. Reeves.

Motion carried unanimously.

Motion made by Mr. Schrotzberger to approve page #2, Personnel Services for \$2,674,560 as presented. Second by Mr. Graham.

Motion carried unanimously.

Motion made by Mr. Grant to approve page #3, Materials and Services for \$729,000 as presented. Second by Mr. Cairns.

Motion carried unanimously.

Motion made by Mr. Graham to approve page #4, Capital Outlay for \$60,500 as presented. Second by Mr. Grant.

Motion carried unanimously.

Motion made by Ms. Reeves to approve the General Fund budget requirements totaling \$4,432,140 as presented. Second by Mr. Grant.

Motion carried unanimously.

Motion made by Mr. Kriek to approve page #5, Grants Fund for \$216,780 as presented. Second by Ms. Reeves.

Motion carried unanimously.

Motion made by Ms. Reeves to approve page #6, Real and Personal Property Reserve Fund for \$438,903 as presented. Second by Mr. Grant.

Motion carried unanimously.

Motion made by Ms. Reeves to approve page #7, Personnel Services Reserve Fund for \$210,800 as presented. Second by Mr. Schrotzberger.

Motion carried unanimously.

LEVY TAXES:

Motion made by Ms. Reeves to approve the rate of \$1.1145 of ad valorem property taxes to be certified for collection as shown on LB-50. Second by Mr. Schrotzberger.

Motion carried unanimously.

Motion made by Mr. Graham to approve the rate of \$.94 of ad valorem

President
Board of Directors

**AFFIDAVIT
OF
PUBLICATION**

COUNTY OF COLUMBIA
STATE OF OREGON SS.

I, Don Patterson, being first duly sworn, depose and say that I am The Publisher of The Chronicle, a newspaper of general circulation, as defined by sections ORS 193.010 and 193.020, printed and published at St. Helens, in the aforesaid county and state; that the

Scappoose Rural Fire
Protection District

Notice of Budget Committee
Meeting
May 5, 2016

1 (one) successive and
consecutive weeks in the
following issues:


April 20, 2016

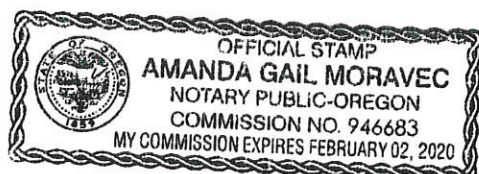


Don Patterson

Subscribed and sworn before
me this

26 day of April, 2016





CH16-0397

**Notice of
Budget Committee
Meeting**

A public meeting of the Budget Committee of the Scappoose Rural Fire Protection District, Columbia County, State of Oregon, to discuss the budget for the fiscal year July 1, 2016 to June 30, 2017, will be held at Scappoose Fire Station, 52751 Columbia River Hwy, Scappoose, OR. The meeting will take place on Thursday, the 5th day of May, 2016 at 7:00 P.M. This notice also appears on the Fire District website at www.srfd.us.

The purpose of the meeting is to receive the budget message and to receive comment from the public on the budget. A copy of the budget document may be inspected or obtained on or after Wednesday, April 27, 2015 at the Scappoose Fire Station, between the hours of 9:00 A.M. and 4:00 P.M. This is a public meeting where deliberations of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee.

Notice of Budget Committee Meeting

A public meeting of the Budget Committee of the Scappoose Rural Fire Protection District, Columbia County, State of Oregon, to discuss the budget for the fiscal year July 1, 2016 to June 30, 2017 will be held at Scappoose Fire Station, 52751 Columbia River Hwy, Scappoose, OR. The meeting will take place on Thursday, the 5th day of May, 2015 at 7:00 P.M.

The purpose of the meeting is to receive the budget message and to receive comment from the public on the budget. A copy of the budget document may be inspected or obtained on or after Wednesday, April 27, 2015 at the Scappoose Fire Station, between the hours of 9:00 A.M. and 4:00 P.M.

This is a public meeting where deliberations of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee. This notice is also published on the Fire District website at www.srfd.us.

(This notice was posted on the District website April 12, 2016, and published in the April 20, 2016 edition of the Chronicle)

**FORM
LB-20**

**RESOURCES
GENERAL FUND**

Scappoose Rural Fire Protection District

| | Historical Data | | | RESOURCE DESCRIPTION | Budget for Next Year 2016/2017 | | | |
|----|------------------------------------|-----------------------------------|--|---|--------------------------------|---------------------------------|------------------------------|----|
| | Actual | | Adopted Budget This Year 2015/2016 | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body | |
| | Second Preceding Year 2013/2014 | First Preceding Year 2014/2015 | | | | | | |
| | | | | | | | | |
| 1 | 1,170,174 | 1,240,187 | 1,175,000 | 1. Available cash on hand* (cash basis) or | 1,296,940 | 1,296,940 | 1,296,940 | 1 |
| 2 | | | | 2. Net working capital (accrual basis) | | | | 2 |
| 3 | 124,697 | 132,260 | 130,000 | 3. Estimated receipt of previously levied taxes | 105,000 | 105,000 | 105,000 | 3 |
| 4 | 7,624 | 7,108 | 6,500 | 4. Interest | 6,500 | 6,500 | 6,500 | 4 |
| 5 | | | | 5. Transferred IN, from other funds | | | | 5 |
| 6 | | | | 6 OTHER RESOURCES | | | | 6 |
| 7 | 377,330 | 446,411 | 425,000 | 7 EMS Receipts | 600,000 | 600,000 | 600,000 | 7 |
| 8 | 11,942 | 8,256 | 10,000 | 8 Gas Royalties | 6,500 | 6,500 | 6,500 | 8 |
| 9 | 34,931 | 68,413 | 35,000 | 9 Miscellaneous | 165,000 | 165,000 | 165,000 | 9 |
| 10 | 29,123 | 30,932 | 30,850 | 10 Fire Med | 30,850 | 30,850 | 30,850 | 10 |
| 11 | 0 | 8,250 | 54,300 | 11 Grant Awards | 16,250 | 16,250 | 16,250 | 11 |
| 12 | | | | 12 | | | | 12 |
| 13 | | | | 13 | | | | 13 |
| 14 | | | | 14 | | | | 14 |
| 15 | | | | 15 | | | | 15 |
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| 24 | | | | 24 | | | | 24 |
| 25 | | | | 25 | | | | 25 |
| 26 | | | | 26 | | | | 26 |
| 27 | | | | 27 | | | | 27 |
| 28 | | | | 28 | | | | 28 |
| 29 | 1,755,821 | 1,941,817 | 1,866,650 | 29 Total resources, except taxes to be levied | 2,227,040 | 2,227,040 | 2,227,040 | 29 |
| 30 | | | 2,098,000 | 30. Taxes estimated to be received | 2,205,100 | 2,205,100 | 2,205,100 | 30 |
| 31 | 1,981,990 | 2,049,379 | | 31. Taxes collected in year levied | | | | 31 |
| 32 | 3,737,811 | 3,991,196 | 3,964,650 | 32. TOTAL RESOURCES | 4,432,140 | 4,432,140 | 4,432,140 | 32 |

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

DETAILED REQUIREMENTS

FORM
LB-31

GENERAL FUND

Scappoose Rural Fire Protection District

| | Historical Data | | | REQUIREMENTS DESCRIPTION Personnel Services | Number of Employees Volunteers | Acct # | Budget for Next Year 2016/2017 | | | |
|----|------------------------------------|-----------------------------------|--|--|--------------------------------------|--------|--------------------------------|---------------------------------|------------------------------|----|
| | Actual | | Adopted Budget This Year 2015/2016 | | | | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body | |
| | Second Preceding Year 2013/2014 | First Preceding Year 2014/2015 | | | | | | | | |
| 1 | 355,029 | 343,378 | 382,260 | 1 Insurance | | 550 | 424,583 | 424,583 | 424,583 | 1 |
| 2 | 1,262,132 | 1,331,122 | 1,464,500 | 2 Personnel Salaries | 15.5 | 560 | 1,687,819 | 1,687,819 | 1,687,819 | 2 |
| 3 | 100,956 | 104,823 | 112,950 | 3 Social Security & Medicare | | 570 | 129,118 | 129,118 | 129,118 | 3 |
| 4 | 24,044 | 17,394 | 38,000 | 4 Volunteer Services | 30 | 580 | 38,000 | 38,000 | 38,000 | 4 |
| 5 | 272,104 | 278,425 | 363,545 | 5 Personnel Benefits | | 590 | 395,040 | 395,040 | 395,040 | 5 |
| 6 | | | | 6 | | | | | | 6 |
| 7 | | | | 7 | | | | | | 7 |
| 8 | | | | 8 | | | | | | 8 |
| 9 | | | | 9 | | | | | | 9 |
| 10 | | | | 10 | | | | | | 10 |
| 11 | | | | 11 | | | | | | 11 |
| 12 | | | | 12 | | | | | | 12 |
| 13 | | | | 13 | | | | | | 13 |
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| 26 | | | | 26 | | | | | | 26 |
| 27 | | | | 27 | | | | | | 27 |
| 28 | | | | 28 | | | | | | 28 |
| 29 | | | | 29 | | | | | | 29 |
| 30 | | | | 30 | | | | | | 30 |
| 31 | | | | 31 | | | | | | 31 |
| 32 | | | | 32 | | | | | | 32 |
| 33 | 2,014,265 | 2,075,142 | 2,361,255 | 33 TOTAL PERSONNEL SERVICES | | | 2,674,560 | 2,674,560 | 2,674,560 | 33 |

DETAILED REQUIREMENTS

FORM
LB-31

GENERAL FUND

Scappoose Rural Fire Protection District

| | Historical Data | | | REQUIREMENTS DESCRIPTION Materials & Services | Number of Employees NA | Acct# | Budget for Next Year 2016/2017 | | | |
|----|------------------------------------|-----------------------------------|--|--|------------------------------|-------|--------------------------------|---------------------------------|------------------------------|----|
| | Actual | | Adopted Budget This Year 2015/2016 | | | | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body | |
| | Second Preceding Year 2013/2014 | First Preceding Year 2014/2015 | | | | | | | | |
| 1 | 21,934 | 48,183 | 69,500 | 1 Contract Services | | 670 | 55,000 | 55,000 | 55,000 | 1 |
| 2 | 7,564 | 11,265 | 14,000 | 2 Communications Maintenance | | 680 | 14,000 | 14,000 | 14,000 | 2 |
| 3 | 3,686 | 2,499 | 7,500 | 3 Public Education | | 720 | 7,500 | 7,500 | 7,500 | 3 |
| 4 | 32,240 | 33,738 | 47,000 | 4 Property & Liability Insurance | | 730 | 52,000 | 52,000 | 52,000 | 4 |
| 5 | 18,726 | 11,977 | 20,000 | 5 Uniforms | | 740 | 20,000 | 20,000 | 20,000 | 5 |
| 6 | 83,078 | 95,916 | 92,000 | 6 Equipment Maintenance | | 750 | 110,000 | 110,000 | 110,000 | 6 |
| 7 | 34,436 | 42,950 | 51,900 | 7 Administration | | 760 | 52,000 | 52,000 | 52,000 | 7 |
| 8 | 40,977 | 34,211 | 39,150 | 8 Information Technology | | 765 | 42,200 | 42,200 | 42,200 | 8 |
| 9 | 3,735 | 4,241 | 4,250 | 9 Operating Materials & Supplies | | 770 | 5,000 | 5,000 | 5,000 | 9 |
| 10 | 59,238 | 46,130 | 65,000 | 10 Emergency Operating Supplies | | 775 | 65,000 | 65,000 | 65,000 | 10 |
| 11 | 11,133 | 21,623 | 62,500 | 11 Building & Grounds Maintenance | | 780 | 90,000 | 90,000 | 90,000 | 11 |
| 12 | 43,784 | 75,581 | 101,300 | 12 Training | | 790 | 90,000 | 90,000 | 90,000 | 12 |
| 13 | 23,706 | 28,619 | 33,900 | 13 Utilities | | 810 | 37,800 | 37,800 | 37,800 | 13 |
| 14 | 41,662 | 62,475 | 62,545 | 14 EMS Operations | | 870 | 70,000 | 70,000 | 70,000 | 14 |
| 15 | 11,335 | 13,101 | 18,500 | 15 Fire Med | | 880 | 18,500 | 18,500 | 18,500 | 15 |
| 16 | | | | 16 | | | | | | 16 |
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| 25 | | | | 25 | | | | | | 25 |
| 26 | | | | 26 | | | | | | 26 |
| 27 | | | | 27 | | | | | | 27 |
| 28 | | | | 28 | | | | | | 28 |
| 29 | | | | 29 | | | | | | 29 |
| 30 | | | | 30 | | | | | | 30 |
| 31 | | | | 31 | | | | | | 31 |
| 32 | | | | 32 | | | | | | 32 |
| 33 | 437,234 | 532,509 | 689,045 | 33 TOTAL MATERIALS & SERVICES | | | 729,000 | 729,000 | 729,000 | 33 |

DETAILED REQUIREMENTS

FORM
LB-31

GENERAL FUND

Scappoose Rural Fire Protection District

| | Historical Data | | | REQUIREMENTS DESCRIPTION Capital Outlay, Transfers, Contingency & Unappropriated Ending Balance | Number of Employees | Acct# | Budget for Next Year 2016/2017 | | | |
|----|------------------------------------|-----------------------------------|--|---|------------------------|-------|--------------------------------|---------------------------------|------------------------------|----|
| | Actual | | Adopted Budget This Year 2015/2016 | | | | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body | |
| | Second Preceding Year 2013/2014 | First Preceding Year 2014/2015 | | | | | | | | |
| | | | | CAPITAL OUTLAY | | | | | | |
| 1 | 26,123 | 66,816 | 58,350 | 1 Capital Outlay Equipment | | 910 | 60,500 | 60,500 | 60,500 | 1 |
| 2 | | | | 2 | | | | | | 2 |
| 3 | | | | 3 | | | | | | 3 |
| 4 | 26,123 | 66,816 | 58,350 | 4 TOTAL CAPITAL OUTLAY | | 900 | 60,500 | 60,500 | 60,500 | 4 |
| 5 | | | | 5 | | | | | | 5 |
| 6 | | | | 6 | | | | | | 6 |
| | | | | INTERFUND TRANSFERS | | | | | | |
| 7 | 10,000 | 10,000 | 5,000 | 7 Transfer to Real & Personal Property Reserve Fund | | 1000 | 118,080 | 118,080 | 118,080 | 7 |
| 8 | 10,000 | 10,000 | 1,000 | 8 Transfer to Personnel Services Fund | | 1050 | 0 | 0 | 0 | 8 |
| 9 | | | | 9 | | | | | | 9 |
| 10 | 20,000 | 20,000 | 6,000 | 10 TOTAL INTERFUND TRANSFERS | | | 118,080 | 118,080 | 118,080 | 10 |
| 11 | | | | 11 | | | | | | 11 |
| 12 | | | | 12 | | | | | | 12 |
| 13 | | | 200,000 | 13 OPERATING CONTINGENCY | | 1500 | 200,000 | 200,000 | 200,000 | 13 |
| 14 | | | | 14 | | | | | | 14 |
| 15 | | | | 15 | | | | | | 15 |
| 16 | | | | 16 | | | | | | 16 |
| 17 | | | | 17 | | | | | | 17 |
| 18 | | | | 18 | | | | | | 18 |
| 19 | | | | 19 | | | | | | 19 |
| 20 | | | | 20 | | | | | | 20 |
| 21 | | | | 21 | | | | | | 21 |
| 22 | | | | 22 | | | | | | 22 |
| 23 | 2,014,265 | 2,075,141 | 2,361,255 | 23 TOTAL PERSONNEL SERVICES (FROM PAGE 2) | | | 2,674,560 | 2,674,560 | 2,674,560 | 23 |
| 24 | 437,234 | 532,509 | 689,045 | 24 TOTAL MATERIALS & SERVICES (FROM PAGE 3) | | | 729,000 | 729,000 | 729,000 | 24 |
| 25 | | | | 25 | | | | | | 25 |
| 26 | 2,497,622 | 2,694,466 | 3,314,650 | 26 TOTAL FUND APPROPRIATIONS (PAGE 2-4) | | | 3,782,140 | 3,782,140 | 3,782,140 | 26 |
| 27 | | | | 27 | | | | | | 27 |
| 28 | 1,240,187 | 1,296,730 | | 28 Ending balance (prior years) | | | | | | 28 |
| 29 | | | 650,000 | 29 UNAPPROPRIATED ENDING FUND BALANCE | | | 650,000 | 650,000 | 650,000 | 29 |
| 30 | 3,737,809 | 3,991,196 | 3,964,650 | 30 TOTAL GENERAL FUND REQUIREMENTS | | | 4,432,140 | 4,432,140 | 4,432,140 | 30 |

**FORM
LB-10**

**SPECIAL FUND
RESOURCES AND REQUIREMENTS
GRANTS**

Scappoose Rural Fire Protection District

| | Historical Data | | | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget for Next Year 2016/2017 | | | |
|----|------------------------------------|-----------------------------------|--|---|--------------------------------|---------------------------------|------------------------------|----|
| | Actual | | Adopted Budget This Year 2015/2016 | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body | |
| | Second Preceding Year 2013/2014 | First Preceding Year 2014/2015 | | | | | | |
| | | | | RESOURCES | | | | |
| 1 | | | | 1. Cash on hand * (cash basis), or | | | | 1 |
| 2 | | | | 2. Working Capital (accrual basis) | | | | 2 |
| 3 | | | | 3. Previously levied taxes estimated to be received | | | | 3 |
| 4 | | | | 4. Interest | | | | 4 |
| 5 | | | | 5. Transferred IN, from other funds | | | | 5 |
| 6 | 0 | 0 | 212,644 | 6 Grant awards | 216,780 | 216,780 | 216,780 | 6 |
| 7 | | | | 7 | | | | 7 |
| 8 | | | | 8 | | | | 8 |
| 9 | 0 | 0 | 212,644 | 9. Total Resources, except taxes to be levied | | | | 9 |
| 10 | | | 0 | 10. Taxes estimated to be received | | | | 10 |
| 11 | | | | 11. Taxes collected in year levied | | | | 11 |
| 12 | 0 | 0 | 212,644 | 12. TOTAL RESOURCES | 216,780 | 216,780 | 216,780 | 12 |
| | | | | REQUIREMENTS | | | | |
| 13 | | | 212,644 | 13 Personnel Services (2.0 FTE EMS personnel) | 216,780 | 216,780 | 216,780 | 13 |
| 14 | | | | 14 | | | | 14 |
| 15 | | | | 15 | | | | 15 |
| 16 | | | | 16 | | | | 16 |
| 17 | | | | 17 | | | | 17 |
| 18 | | | | 18 | | | | 18 |
| 19 | | | | 19 | | | | 19 |
| 20 | | | | 20 | | | | 20 |
| 21 | | | | 21 | | | | 21 |
| 22 | | | | 22 | | | | 22 |
| 23 | | | | 23 | | | | 23 |
| 24 | | | | 24 | | | | 24 |
| 25 | | | | 25 | | | | 25 |
| 26 | | | | 26 | | | | 26 |
| 27 | | | | 27. Ending balance (prior years) | | | | 27 |
| 28 | | | 0 | 28. UNAPPROPRIATED ENDING FUND BALANCE | 0 | 0 | 0 | 28 |
| 29 | 0 | 0 | 212,644 | 29. TOTAL REQUIREMENTS | 216,780 | 216,780 | 216,780 | 29 |

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

FORM

LB-11

This fund is authorized and established by resolution 2010-01

on 1/14/2010 for the following specified purpose:

Capital Improvements

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

REAL & PERSONAL PROPERTY

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: 2020

Scappoose Rural Fire Protection District

| | Historical Data | | | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget for Next Year 2016/2017 | | | |
|----|------------------------------------|-----------------------------------|--|---|--------------------------------|---------------------------------|------------------------------|----|
| | Actual | | Adopted Budget This Year 2015/2016 | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body | |
| | Second Preceding Year 2013/2014 | First Preceding Year 2014/2015 | | | | | | |
| | | | | RESOURCES | | | | |
| 1 | 763,501 | 510,124 | 316,403 | 1. Cash on hand* (cash basis) or | 319,823 | 319,823 | 319,823 | 1 |
| 2 | | | | 2. Working Capital (accrual basis) | | | | 2 |
| 3 | | | | 3. Previously levied taxes estimated to be received | | | | 3 |
| 4 | 2,569 | 2,219 | 1,500 | 4. Interest | 1,000 | 1,000 | 1,000 | 4 |
| 5 | 10,000 | 10,000 | 5,000 | 5. Transferred IN, from other funds | 118,080 | 118,080 | 118,080 | 5 |
| 6 | 274,244 | 18,913 | 200,000 | 6 Grant Income | 0 | 0 | 0 | 6 |
| 7 | | | | 7 | | | | 7 |
| 8 | | | | 8 | | | | 8 |
| 9 | 1,050,314 | 541,256 | 522,903 | 9. Total Resources, except taxes to be levied | | | | 9 |
| 10 | | | 0 | 10. Taxes estimated to be received | | | | 10 |
| 11 | | | | 11. Taxes collected in year levied | | | | 11 |
| 12 | 1,050,314 | 541,256 | 522,903 | 12. TOTAL RESOURCES | 438,903 | 438,903 | 438,903 | 12 |
| | | | | REQUIREMENTS | | | | |
| 13 | 510,916 | 86,120 | 292,903 | 13 Fire Apparatus & Equipment | 228,903 | 228,903 | 228,903 | 13 |
| 14 | 0 | 148,973 | 120,000 | 14 EMS Apparatus & Equipment | 170,000 | 170,000 | 170,000 | 14 |
| 15 | 0 | 0 | 5,000 | 15 Miscellaneous Real Property | 5,000 | 5,000 | 5,000 | 15 |
| 16 | 29,274 | 8,784 | 100,000 | 16 Building & Grounds Improvements | 30,000 | 30,000 | 30,000 | 16 |
| 17 | | | | 17 | | | | 17 |
| 18 | | | | 18 | | | | 18 |
| 19 | | | | 19 | | | | 19 |
| 20 | | | | 20 | | | | 20 |
| 21 | | | | 21 | | | | 21 |
| 22 | | | | 22 | | | | 22 |
| 23 | | | | 23 | | | | 23 |
| 24 | | | | 24 | | | | 24 |
| 25 | | | | 25 | | | | 25 |
| 26 | | | | 26 | | | | 26 |
| 27 | 510,124 | 243,877 | | 27. Ending balance (prior years) | | | | 27 |
| 28 | | | 5,000 | 28. RESERVED FOR FUTURE EXPENDITURE | 5,000 | 5,000 | 5,000 | 28 |
| 29 | 1,050,314 | 487,754 | 522,903 | 29. TOTAL REQUIREMENTS | 438,903 | 438,903 | 438,903 | 29 |

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

FORM**LB-11**

This fund is authorized and established by resolution 2010-01

on 1/14/2010 for the following specified purpose:

Personal Services Liabilities

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

PERSONNEL SERVICES

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: 2020

Scappoose Rural Fire Protection District

| | Historical Data | | | DESCRIPTION RESOURCES AND REQUIREMENTS | Budget for Next Year 2016/2017 | | | |
|----|------------------------------------|-----------------------------------|--|---|--------------------------------|---------------------------------|------------------------------|----|
| | Actual | | Adopted Budget This Year 2015/2016 | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body | |
| | Second Preceding Year 2013/2014 | First Preceding Year 2014/2015 | | | | | | |
| | | | | RESOURCES | | | | |
| 1 | 295,524 | 239,038 | 200,000 | 1. Cash on hand* (cash basis) or | 210,000 | 210,000 | 210,000 | 1 |
| 2 | | | | 2. Working Capital (accrual basis) | | | | 2 |
| 3 | | | | 3. Previously levied taxes estimated to be received | | | | 3 |
| 4 | 1,371 | 1,099 | 1,200 | 4. Interest | 800 | 800 | 800 | 4 |
| 5 | 10,000 | 10,000 | 1,000 | 5. Transferred IN, from other funds | 0 | 0 | 0 | 5 |
| 6 | | | | 6 | | | | 6 |
| 7 | | | | 7 | | | | 7 |
| 8 | | | | 8 | | | | 8 |
| 9 | 306,895 | 250,137 | 202,200 | 9. Total Resources, except taxes to be levied | 210,800 | 210,800 | 210,800 | 9 |
| 10 | | | | 10. Taxes estimated to be received | | | | 10 |
| 11 | | | | 11. Taxes collected in year levied | | | | 11 |
| 12 | 306,895 | 250,137 | 202,200 | 12. TOTAL RESOURCES | 210,800 | 210,800 | 210,800 | 12 |
| | | | | REQUIREMENTS | | | | |
| 13 | 67,857 | 48,151 | 201,200 | 13 Liability & Service | 209,800 | 209,800 | 209,800 | 13 |
| 14 | | | | 14 | | | | 14 |
| 15 | | | | 15 | | | | 15 |
| 16 | | | | 16 | | | | 16 |
| 17 | | | | 17 | | | | 17 |
| 18 | | | | 18 | | | | 18 |
| 19 | | | | 19 | | | | 19 |
| 20 | | | | 20 | | | | 20 |
| 21 | | | | 21 | | | | 21 |
| 22 | | | | 22 | | | | 22 |
| 23 | | | | 23 | | | | 23 |
| 24 | | | | 24 | | | | 24 |
| 25 | | | | 25 | | | | 25 |
| 26 | | | | 26 | | | | 26 |
| 27 | 239,038 | 201,986 | | 27. Ending balance (prior years) | | | | 27 |
| 28 | | | 1,000 | 28. RESERVED FOR FUTURE EXPENDITURE | 1,000 | 1,000 | 1,000 | 28 |
| 29 | 306,895 | 250,137 | 202,200 | 29. TOTAL REQUIREMENTS | 210,800 | 210,800 | 210,800 | 29 |

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year